



**Kip Crain, Superintendent**  
**Mary A. Workman, Treasurer**  
**Matt Brown, Principal**

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**  
**(To be held via Zoom in lieu of the Governors orders restricting meetings of more than 10 people  
during the COVID-19 Pandemic)**

**Wednesday, September 23, 2020**  
**7:30 P.M.**  
**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the September 23, 2020 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the August 19, 2020 Regular Meeting **(Exhibit B.1)** and the August 28, 2020 Emergency Meeting **(Exhibit B.2) (Voice)**
- F. Executive Session (if needed) **(Roll Call)**

**II. SUPERINTENDENT’S REPORT (VOICE)**

- A. Director’s Report **(Exhibit C – to be presented at board meeting)**
- B. Principal’s Report **(Exhibit D)**
- C. Updates on School Opening Protocols
- D. Updates on Spring/Summer Renovations
- E. Updates on Superintendent’s Advisory Committees
- F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	10/01/20	Th	TBD	
Teacher In-Service Day	10/16/20	F	WCSCC	
End of First Nine Weeks	10/16/20	F		
WCSCC Board of Education Meeting	10/21/20	W	Zoom	7:30 p.m. Regular Meeting

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

A. Finance

1. Approval of the list of purchase orders and budgetary check register for August 2020 **(Exhibit E)**
2. Approval of the Financial Reports for August 2020 **(Exhibit F)**
3. Approval of the FY21 Permanent Appropriations **(Exhibit G – to be distributed at meeting)**
4. Approval to establish New Fund 5109021 HS Cares Funding
5. Approval to establish New Fund 5109921 AE Cares Funding

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment:

1. Chris Seal, Math Instructor, moved to Class 5, Step 13 due to the completion of required coursework/semester hours and/or certification/licensure per the negotiated agreement effective 2020-2021 school year

2. Rescind the following supplemental contract for the 2020-2021 school year:

<b>WCSCC RESIDENT EDUCATOR/PROGRAM MENTORS</b>	
3.0% (of Class 1, Step 1 Base)	Dawn Gummo

3. Approval of the following Certified Personnel for extended time of 6 additional days each for the 2020-2021 school year per the negotiated agreement:

Days

12 (was 6)	Jenny Baechle, Special Education Coordinator
16 (was 10)	Michelle Bower, Counselor
12 (was 6)	Alexandria DeWitt, Agribusiness and Production
12 (was 6)	Dawn Gummo, Special Education Coordinator
12 (was 6)	Linda Plybon, Special Education Coordinator
16 (was 10)	Samantha Skelley, Guidance Counselor

4. Employment of the following for 2020-2021 school year as supplemental positions per the negotiated agreement:

<b>Student Clubs</b>		
Student Leadership Council	5%	Kimberly Huffman
<b>CTSO</b>		
Educators Rising	2%	Debra McDonald
FFA Advisor	3.5%	Alexandria DeWitt
FFA Assistant	1.5%	Ken Carraway
SkillsUSA Advisor	3.5%	Warren Caskey
SkillsUSA Assistant	1.5%	Angela Ramsay
BPA Advisor	1.5%	Jennifer Rue
HOSA Advisor	3%	Andrew Nicholson

5. Employment of the following personnel as Extra Help Tutors for the 2020-2021 school year as needed, per time sheets, per the negotiated agreement:

<b>LAST</b>	<b>FIRST</b>	<b>STEP</b>	<b>HOURLY RATE</b>
Allen	Char	4 Masters	\$27.93

6. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2020-2021 year:

<b>LAST</b>	<b>FIRST</b>	<b>AREA</b>	<b>CLASS</b>	<b>STEP</b>	<b>HOURLY RATE</b>	<b>EFFECTIVE</b>
Immel	Jessica	Adult Education Certified – Supplemental	V	15	\$38.73	09/14/20
Lovejoy	Bobbi Jo	Adult Education Certified	IV	13	\$32.85	09/01/20
Lovejoy	Bobbi Jo	Adult Education Certified	II	0	\$17.62	09/01/20

Mumaw	James	Adult Education Certified	IV	12	\$31.90	09/02/20
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7. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2020-2021 school year:

LAST	FIRST	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Hull	Britni	HS Academic/Career Tech Teacher	09/03/20
Wadia	Adil	HS Academic/Career Tech Teacher	09/04/20

B. Classified Employment:

1. Crystal Douglass, Administrative Assistant TRC, moved to Class III (7/11), Step 9 due to the completion of requirements for class movement per the negotiated agreement effective 2021-2022 school year
2. Approval of reimbursement in the amount of \$48 to Jerry Gasser and to Holly Bowman for bus driver re-certification expenses per submitted paid invoice report from Med Pro Group for Ohio Department of Education required physical exam and audiogram
3. Employment of the following persons as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2020-2021 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Fry, Jessica	Aide/Monitor	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	0	08/28/20

4. Employment of the following persons as part-time/hourly/per time sheets/as needed, per Casual Labor Pay Scale, with a maximum of 29.5 hour per week (unless specifically noted) for the 2020-2021 year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP
Barnhouse, Michael	Animal Care/Feeding	New 1	Part time/hrly/as needed/per time sheets	I	2

5. Employment of the following classified individual(s) to substitute in area(s) indicate for the 2020-2021 year:

LAST	FIRST	SUB AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Allen	C Ermal	Aide/Monitor	5	\$11.53	09/08/20

C. Consultant Contracts (none)

D. Volunteers (none)

- E. Approval to remove the following from inventory (none)
- F. Approval to accept the following donations:
  - 1. 800 cloth face masks from Rayco for use by all WCSCC students, valued at approximately \$0
  - 2. Purell Surface Disinfectant from RS & B Industries for use by WCSCC students, valued at approximately \$900

***Motion to approve the Superintendent's Consent Agenda (Roll Call)***

**V. REGULAR AGENDA**

**A. Grants and Agreements (Roll Call)**

- 1. Approval to appoint Tracy Hackworth, School Nurse, as Covid-19 Coordinator per Governor DeWine's Case Reporting Order for K-12 schools
- 2. Approval of an Affiliation Agreement with Brookdale Medina South for clinical learning experiences (copies available)
- 3. Approval of a Clinical Site Agreement with Altercare of Wadsworth for clinical learning experiences (copies available)
- 4. Approval of an Affiliation Agreement with Medina County Sherriff's Office Advanced Correctional Healthcare, Inc. for clinical learning experiences (copies available)
- 5. Approval of an Affiliation Agreement with The Echelon of Medina for clinical learning experiences (copies available)
- 6. Approval of an Affiliation Agreement with Willowood Care Center for clinical learning experiences (copies available)
- 7. Approval of an Affiliation Agreement with Wayne Manor Assisted Living for clinical learning experiences (copies available)
- 8. Approval of membership renewal to Ohio Technical Centers for 2020-2021 for a total of \$1,250

**B. Resolutions (Roll Call)**

- 1. Resolution naming the Daily Record's Valerie Royzman, OrrViews, the Bargain Hunter/Woo Weekly, The Northern Wayne Post, and the Dalton Gazette to the 2020 OSBA Media Honor Roll (**Exhibit H**)

***Motion to approve Resolution 1. (Roll Call)***

C. Documents and Materials **(Voice)**:

1. Approval of the Course of Study for Welding Technologies (copies available)
2. Approval of the following job descriptions (copies available):
  - a. Director of Operations
  - b. Principal
  - c. Monitor
3. Approval of the following revised/new/deleted board policies (copies available)

NUMBER	STATUS	TITLE
1520	Revised	Employment of Administrators
1530	Revised	Evaluation of Directors and other Administrators
2270	Revised	Religion in the Curriculum
3124	Revised	Employment Contract
5200	Revised	Attendance
5517.02	Deleted	Sexual Violence
5610	Revised	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
5611	Revised	Due Process Rights
6144	Revised	Investments
6152	Revised	Student Fees, Fines, and Charges
6152.01	Revised	Waiver of School Fees for Instructional Materials
6325	Revised	Procurement – Federal Grants/Funds
6424	Revised	Procurement Cards
8450.01	New	Protective Facial Coverings During Pandemic/Epidemic Events
8800	Revised	Religious/Patriotic Ceremonies and Observances

*Motion to approve Documents and Materials (Voice)*

VI. NEW BUSINESS (ROLL CALL)

- A. Approval of the purchase of a hearing aid for a CTE instructor for a cost of up to \$7,000

*Motion to approve Item A. (Roll Call)*

- B. Approval of the revised 2020-2023 Non-Bargaining Unit Handbook **(Exhibit I – to be distributed at board meeting)**

*Motion to approve Item B. (Roll Call)*

- C. Approval of the revised Certified Substitute Handbook **(Exhibit J)**

*Motion to approve Item C. (Roll Call)*

**VII. ITEMS OF DISCUSSION**

A. Board discussion

**VIII. EXECUTIVE SESSION**

A. Executive Session (if needed) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be held on Wednesday, October 21, 2020 via Zoom.  
The meeting will begin at 7:30 p.m.**