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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, September 20, 2023
7:30 P.M.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the September 20, 2023 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the revised minutes from the July 19, 2023 Regular Meeting **(Exhibit B.1)** and the August 16, 2023 Regular Meeting **(Exhibit B.2) (Voice)**
- F. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit C – to be presented at the meeting)**
- B. Principal’s Report **(Exhibit D)**
- C. Updates on Superintendent’s Advisory Committees
- D. Driver’s Education Updates
- E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	10/5/23	Th	WCSCC	4-8 p.m.
No School	10/6/23	F		
Trades and Treats	10/11/23	W	WCSCC	TBD – Save the Date!
Staff In-Service	10/13/23	F	WCSCC	8 a.m.-3 p.m.
WCSCC Board of Education Meeting	10/18/23	W	G101/Board Room	7:00 p.m. Reception 7:30 p.m. Regular Meeting
Fall Advisory Committee Meetings	10/26/23	Th	WCSCC	5 p.m.

Motion to approve Superintendent’s Report (Voice)

**III. TREASURER’S CONSENT AGENDA
(ROLL CALL: Motion _____, Second _____)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for August 2023 **(Exhibit E)**
2. Approval of the Financial Reports for August 2023 **(Exhibit F)**
3. Approval of the FY24 Permanent Appropriations **(Exhibit G)**

Treasurer’s Consent Agenda (Roll Call)

**IV. SUPERINTENDENT’S CONSENT AGENDA
(ROLL CALL: Motion _____, Second _____)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Hannah Getz	Substitute - HS Academic/ Career Tech Teacher	Resignation	8/1/23

2. Employment of the following person(s) as full-time Certified Personnel for the 2023-2024 school year per Board Policy and the negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Lauren Rohaley	School & Community Relations Coordinator	New 1	120 days (prorated from 184 days)	3	6	9/11/2023

3. Melody Martell, Assistant to School Nurse, moved to certified Class 1, Step 15 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement effective 2023-2024 school year
4. Employment of the following certified staff for the 2023-2024 school year as mentor supplemental contract positions @ 3% of Class 1, Step 1 Base per the negotiated agreement:

WCSCC RESIDENT EDUCATOR/ PROGRAM MENTORS
Kelly Calderone
Dan Davis
Julie Keener
JoAnn Tabellion
Jennifer Rue

5. Employment of the following for the 2023-2024 school year for Extra Help Tutor supplemental positions per the negotiated agreement, as needed, per time sheets:

NAME	STEP	HOURLY RATE
Erin Baker	1 Masters	\$26.01
Donna Ehlert-Mowery	8 Masters	\$35.49
Mark Gerber	6 Masters	\$32.78
Jennifer Majka	6 Masters	\$32.78
Kendall Mowrer	1 Bachelors	\$23.76
Mat Schaefer	2 Bachelors	\$24.80
Alyssa Sleutz	2 Bachelors	\$24.80
Jennifer Smilan	4 Bachelors	\$26.89
Bev Squirrel	8 Masters	\$35.49

6. Employment of the following for the 2023-2024 school year for supplemental positions per the negotiated agreement:

OTHERS		
Parking Lot Monitor	\$20/hr	Mat Schaefer

7. Revision to the following for the 2023-2024 school year for supplemental positions per the negotiated agreement:

CTSO		
HOSA Co-Advisor (3% split)	1.5%	Krista Garver (was only Andy Nicolson at the full 3%)
HOSA Co-Advisor (3% split)	1.5% (was the full 3%)	Andy Nicholson

8. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Tracie Ackerman	Adult Education Certified Cosmetology Instructor	III	8	\$26.07	9/19/23
Andrew Cerniglia	Adult Education Certified T&I Instructor – Supplemental	AE/Admin	14	\$55.62	8/28/23
Natalie Marty	Adult Education Certified Nursing Instructor	IV	9	\$30.21	9/1/23

9. Revision to the employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2023-2024 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Toray Green	Adult Education Certified Cosmetology Instructor (was Adult Education Certified minimum of 840 hours per fiscal year)	V	10	\$34.58 (was 33.41)	8/28/23
Jacqueline Payne	Adult Education Certified Cosmetology Instructor	III	6	\$24.58 (was \$23.75)	8/28/23
April Post	Instructor, Aspire, Adult Literacy, Literacy Ed	Masters	3 (was 1)	\$20.11 (was \$19.02)	7/18/23

B. Classified Employment

1. Employment of Mikayla Hawkins up to 40 hrs. for the 2023-2024 school year for work on the SkillsUSA winter event at Class 2 (7/11), Step 6 per time sheets

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Removal of a 1998 International Bus (WCSCC Bar Code Tag 0001185/ Serial # 1HVBBABL4WH617518) due to inability to pass inspection and it being unsafe transport for students, with an approximate scrap value of \$500
2. Removal of a 1998 Chevy Van (WCSCC Bard Code Tag 00012019/ Serial # 1GNGG25R6W10) due to it being rusted out, unable to pass inspection, and it being unsafe transport for students, with an approximate scrap value of \$500

F. Approval of the following donations:

1. Donation of a 2017 International A26 Engine/Differential from Navistar, Inc. for use in the Diesel Technologies program, with no value per Navistar, Inc.
2. Donation of a male rabbit with supplies from Cheri Sparks for use in the Animal Science program, valued at approximately \$30
3. Donation of a diesel engine and generator from The Barn Restaurant for use in the Diesel Technologies program, valued at approximately \$1,000
4. Donation of a pregnant female guinea pig from Alyss Hall for use in the Animal Science program, valued at approximately \$30

Superintendent's Consent Agenda (Roll Call)

V. **REGULAR AGENDA**

A. Grants and Agreements **(Roll Call)**

1. Approval of a Bilateral Articulation Agreement with Hocking College for the Construction Technologies Program (copies available)
2. Approval of the Affiliation Agreement with Concordia at Sumner for clinical learning experiences (copies available)
3. Approval of the Affiliation Agreement with Cloverleaf Local Schools for clinical learning experiences (copies available)
4. Approval of the Affiliation Agreement with University Hospitals Health System for clinical learning experiences (copies available)
5. Approval of the Affiliation Agreement with The Inn at Ashland Woods for clinical learning experiences (copies available)
6. Approval of the Affiliation Agreement with Wadsworth City Schools for clinical learning experiences (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions **(Roll Call) (none)**

C. Documents and Materials **(Voice)**

1. Approval of the revised WCSCC Practical Nursing Program Student Handbook Program Addendum 2023-2025 for Junior Students (copies available)

2. Approval of the revised WCCSC Practical Nursing Program Student Handbook Program Addendum 2022-2024 for Senior Students (copies available)
3. Approval of the revised WCCSC Nurse Aide (NATCEP) Student Handbook Program Addendum (copies available)
4. Approval of the revised WCCSC Practical Nursing Faculty Handbook (copies available)
5. Approval of the revised WCCSC Adult Practical Nursing Program Student Handbook Addendum (copies available)
6. Approval of the following overnight field trip request (copies available):

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
SkillsUSA	Fall Leadership Conference	Greater Columbus Convention Center – Columbus, OH	11/9-11/10/23	25	2	0
Cosmetology Seniors	Columbus Hair Show	Greater Columbus Convention Center – Columbus, OH	10/8-10/9/23	15	3	0

7. Approval of the following job description(s) (copies available):
 - a. Practical Nursing Faculty

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Approval of the Memorandum of Understanding between the Wayne County Joint Vocational School District and the Wayne County Joint Vocational School District Education Association whereas the parties agree the School Nurse will adjust her work schedule for the 2023-2024 school year from 8 a.m. to 3 p.m. to 7:30 a.m. to 2:30 p.m. in order to work with a student with medical issues. After the 2023-2024 school year, the School Nurse will return to her normal 8 a.m. to 3 p.m. work schedule (copies available)
- B. Approval for the pre-purchasing (\$40,028.61) of long lead time electrical componenets from Wolff Brothers Supply of Wooster for the Welding program renovation (quotes and letter of explanation available)
- C. Approval of the following resolution (none)

VII. ITEMS OF DISCUSSION

- A. First reading of the following revised/new/deleted custom board policy (copies available):

NUMBER	STATUS	TITLE
po5510	New	Transgender and Non-Binary

B. Board discussion

VIII. EXECUTIVE SESSION

A. Executive Session (if needed) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be Wednesday, October 18, 2023 in G101/Board Room.
The meeting will begin at 7:30 p.m.**