

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE  
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**December 17, 2025**

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Lisa Gwin at 6:30 p.m. on Wednesday, December 17, 2025, held in the Career Center.

Call to Order – Pledge of Allegiance – Moment of Silence

**ROLL CALL**

Roll Call showed members Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim were in attendance.

Zachary Bolinger and Ryan Kuzma were unable to attend.

**APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS**

Roll Call Vote to Approve the December 17, 2025, Regular Board Meeting Agenda and Addendum as presented/amended.

**IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)**

F. Approval to remove the following from inventory:

*Addition of 3.* 1999 Ford F450 with Barcode Tag #0012213 and VIN #1FDXF46F8XEB92843, to be traded in for a truck purchase from Summit Motorcars for Powerline Technologies

**V. REGULAR AGENDA**

C. Documents and Materials (VOICE)

*Revision of 5.* Approval of the following overnight field trip request(s) (copies available):

<b>FIELD TRIP</b>	<b>REASON</b>	<b>LOCATION</b>	<b>DATE</b>	<b># STUDENTS</b>	<b># ADVISORS</b>	<b># PARENTS</b>
SkillsUSA	Regional Officer Training Institute (ROTI)	Deer Creek Lodge & Conference Center – Mount Sterling, OH (was WCSCC – Smithville, OH)	1/19-1/22/26	1	1 (SkillsUSA State Director Jackie Walker)	0

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**VI. NEW BUSINESS (ROLL CALL)**

*Addition of E.* Approval to purchase a used 2019 Dodge Ram for \$50,364 minus trade-in value of \$5,500 for the current 1999 Ford F450 for the Powerline Technologies program, for a total cost of \$44,864 (copies available)

Summit Motorcars  
4821 Cleveland Rd.  
Wooster, OH 44691

***Motion to approve Item E. (Roll Call)***

Motion by John Smith, second by Jody Starcher

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

**PUBLIC HEARING ON THE FY2026-2027 TAX BUDGET**

**PUBLIC PARTICIPATION/INTRODUCTION OF GUEST**

Kelly Miller

**BOARD MEMBER RECOGNITION**

1. Outgoing Board Members

Ryan Kuzma  
Don Noble

**APPROVAL OF THE FY2026-2027 TAX BUDGET**

Motion to approve the FY2026 – 2027 Tax Budget

Motion by Susie Lawson, second by Brad Yochheim

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

**BOARD MINUTES**

Motion and then Voice Vote to approve the minutes from the November 19, 2025 Regular Meeting

Motion by Ann Tschantz, second by Don Noble

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

**SUPERINTENDENT'S REPORT**

A. Director's Report

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**SUPERINTENDENT'S REPORT - (Con't)**

- B. Principal's Report
- C. Presentation from Lee King of Sol/Harris Day Architecture
- D. Fire/EMT Update (Nate Gaubatz)
- E. District Dashboard
- F. Take Home Notes
- G. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Winter Break – No School	12/22/25-1/2/26	2 Weeks		
Tentative WCSCC Regular Board Meeting	1/21/26	W	G101/ Board Room	6:30 p.m. Organizational Meeting w/ Regular Meeting to follow
Martin Luther King Day – No School	1/19/26	M		
Parent Teacher Conferences	2/12/26	Th	WCSCC	4-7 p.m.
No School	2/13/26			

Motion and then Voice Vote to Approve the Superintendent's Report Items A-G

Motion by Jody Starcher, second by Greg Roadruck

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

**TREASURER'S CONSENT AGENDA**

- A. Finance
  - 1. Approval of the list of purchase orders and budgetary check register for November 2025
  - 2. Approval of the Financial Reports for November 2025
  - 3. Approval of the FY26 Amended Appropriations consisting of two grants

Motion and then Roll Call Vote to approve the Treasurer's Consent Agenda Item A

Motion by Doug Stuart, second by John Smith

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

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**SUPERINTENDENT'S CONSENT AGENDA**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

*The Superintendent recommends the following actions:*

A. All Employment

1. Approval of the State of Ohio Minimum Wage increase to \$11.00/hour effective January 1, 2026

B. Certified Employment

1. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2025-2026 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Linda Elder	Adult Education Certified Nursing Instructor	V	20	\$46.46	12/18/25

2. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2025-2026 year. Certified substitutes are paid at \$120 per day for days 0-30 and then at \$140 per day for more than 30 days worked at WCSCC:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Brittany Morris	HS Academic/Career Tech Teacher	11/19/25

C. Classified Employment

1. Approval of unpaid medical leave for Grant Willis, Custodian, from November 26, 2025 through January 5, 2026
2. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2025-2026 school year:

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE	EFFECTIVE
Ian Anderson	Custodian-Cleaner P/T	New 1	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	1 (7/11)	5	\$17.58	12/1/25

D. Consultant Contracts (none)

E. Volunteers (none)

F. Approval to remove the following from inventory:

1. Various items from IT to be sent to Building & Grounds for recycling
2. Millermatic 200 Welder, WCSCC Bar Code Tag 00012081, older and in working condition but with no plug, tank, or regulator. Includes ground clamp and Radnar MIG gun. Newer units have been acquired.
3. 1999 Ford F450 with Barcode Tag #0012213 and VIN #1FDXF46F8XEB92843, to be traded in for a truck purchase from Summit Motorcars for Powerline Technologies

G. Approval to accept the following donations:

1. Steel from Ohio Gratings, Inc. for use by Welding and Fabrication students, with an approximate value of \$663.69
2. Approval to accept a donation of twenty-four 12-ounce bottles of Purell hand sanitizer and six 32-ounce spray bottles of Purell from Christopher Garrett for use in the Adult Education programs, with an approximate value of \$153

Motion and then Roll Call Vote to approve the Superintendent's Consent Agenda Items A-G

Motion by Susie Lawson, second by Doug Stuart

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

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**REGULAR AGENDA**

**GRANTS AND AGREEMENTS**

1. Approval of an institutional membership with the North Central Workforce Alliance (NCWA) for 2026 for a cost of up to \$600
2. Approval of a Student Affiliation Agreement with Country Pointe/JAG Healthcare Wooster for clinical learning experiences
3. Approval of a Student Affiliation Agreement with Aultman Orrville Dunlap Family Physicians for clinical learning experiences
4. Approval of an Affiliation Agreement with Ohio Department of Behavioral Health/Heartland Behavioral Healthcare for clinical learning experiences
5. Approval of a Data Confidentiality and Use Agreement with Shared Services Alliance (SSA)
6. Approval of a Job Coach/Skills Trainer grant for \$7,570 from the Ohio Department of Education & Workforce, Office of Exceptional Children, through the Ohio House Budget Bill
7. Approval of a Memorandum of Understanding with OneEighty to conduct the Youth Asset & Substance Abuse Survey (YASUS) in the fall of the 2025-2026 school year, which includes approval for 12<sup>th</sup> grade students to participate in the YASUS survey
8. Approval to accept an unrestricted grant in the amount of \$19,000 from the United Way of Wayne & Holmes Counties for Adult Education programs
9. Approval of a Professional Legal Services Fee Engagement with Weston Hurd LLP

Motion and then Roll Call Vote to approve the Grants and Agreements Items 1 – 9

Motion by Don Noble, second by Doug Stuart

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

**RESOLUTIONS**

1. Approval of a Resolution to Advertise to Bid for the WCSCC Ag Lab Renovations and Addition, Parking Lot Expansion Project

A RESOLUTION APPROVING CONSTRUCTION DOCUMENTS AND AUTHORIZING THE SOLICITATION OF BIDS PURSUANT TO OHIO REVISED CODE 3313.46.

WHEREAS, the Board has received construction documents for the Ag Lab Renovations and Addition, Parking Expansion project (the "Project"); and

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RESOLUTIONS – (Con't)

WHEREAS, this Board has reviewed the submissions for the Project and deems them proper in all respects and desires to commence the bidding process for the Project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Wayne County Schools Career Center, County of Wayne, Ohio, that:

Section 1. Approval of Construction Documents. The Construction Documents for the Project in the form now on file in the office of the Treasurer are hereby approved.

Section 2. Authorization of Bidding. The Board of Education authorizes the commencement of the bidding process for the Project in accordance with Ohio Revised Code Section 3313.46.

Section 3. Approval and Execution of Related Documents. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion and then Roll Call Vote to approve Resolution 1

Motion by Susie Lawson, second by Doug Stuart

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

**DOCUMENTS AND MATERIALS**

1. Approval of the 2026-2027 School Year Calendar
2. Approval of the following revised/new/deleted board policies:

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DOCUMENTS AND MATERIALS – (Con't)

NUMBER	STATUS	TITLE
1422	Replacement	Nondiscrimination and Equal Employment Opportunity -
1422.02	Rescind	Nondiscrimination Based on Genetic Information of the Employee
1662	Rescind	Anti-Harassment
2266	Revised	Nondiscrimination on the Basis of Sex in Education Programs or Activities
2430.02	Rejected	Participation of Community/Stem School Students in Extracurricular Activities
2431	Rejected	Interscholastic Athletics
3122	Replacement	Nondiscrimination and Equal Employment Opportunity
3122.02	Rescind	Nondiscrimination Based on Genetic Information of the Employee
3130	Revised	Assignment and Transfer
3362	Rescind	Anti-Harassment
4122	Replacement	Nondiscrimination and Equal Employment Opportunity
4122.02	Rescind	Nondiscrimination Based on Genetic Information of the Employee
4162	Revised/Title Change	Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions
4162.01	New	Drug and Alcohol Testing of Employees w/o CDL Licenses Who Transport Students in Alternative Vehicles (Non-DOT Testing) New
4362	Rescind	Anti-Harassment
5113	Replacement	Admission of Students Participating under District Open Enrollment
5136	Revised	Personal Communication Devices
5200	Revised	Attendance
5223	Revised	Released Time for Religious Instruction During the School Day
5410	Revised	Promotion, Academic Acceleration, Placement, and Retention
6109	New	Acceptance of Payment by Credit Card (New)
6830	Revised	Audit
7540.02	Revised	Web Accessibility, Content, Apps and Services
7541	Rescind	Electronic Data Processing Disaster Recovery Plan
8300	Revised	Continuity of Organizational Operations Plan
8305	Revised	Information Security
8400	Revised	School Safety
8451	Adopted	Pediculosis (Head Lice)
8451	Retired	Disease Carrying and/or Transmitting Insects
8462	Revised	Student Abuse and Neglect
8600.04	Revised/Title Change	Bus Driver Certification
8640	Revised	Transportation for Non-Routine Trips
8650	Revised/Title Change	Drug and Alcohol Testing of Employees w/o CDEL Licenses Who Transport Students in Alternative Vehicles (Non-DOT Testing)

3. Approval of the 2025-2026 Adult Education Practical Nursing Program Evening Student Handbook Addendum

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DOCUMENTS AND MATERIALS – (Con't)

4. Approval of the 2025-2026 Adult Education Practical Nursing Faculty Handbook Addendum
5. Approval of the following overnight field trip request(s):

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
SkillsUSA	Regional Officer Training Institute (ROTI)	Deer Creek Lodge & Conference Center – Mount Sterling, OH	1/19-1/22/26	1	1 (SkillsUSA State Director Jackie Walker)	0
Educators Rising	Leadership Conference and Competition	Capital University-Columbus, OH	3/2-3/4/26	35	4	0

Motion and then Voice Vote to approve Documents and Materials Items 1 - 5

Motion by Jody Starcher, second by John Smith

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Bradley Yochheim

**NEW BUSINESS**

- A. Approval to use the services of Impact Group, at a cost of \$29,500, as a consultant to develop the Wayne County Schools Career Center Strategic Plan

Motion and then Roll Call Vote to approve New Business Item A

Motion by John Smith, second by Jody Starcher

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher and Ann Tschantz

No: Doug Stuart, Bradley Yochheim

- B. Appointment of the current Board President to serve as President Pro-Tempore for the 2026 Organizational Meeting
- C. Approval for the Organizational Meeting to take place on 1/21/26 at 6:30 p.m. with the Regular Meeting to follow in G101/Board Room

Motion and then Roll Call Vote to approve New Business Items B and C

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NEW BUSINESS – (Con't)

Motion by John Smith, second by Susie Lawson

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Bradley Yochheim

D. Approval of the purchase installation of a building entry safety/security system for the administration building from Brakefire, Inc. dba Silco Fire & Security ("Silco") for \$17,350 from Permanent Improvement Funds

Motion to approve New Business Item D

Motion by Susie Lawson, second by Ann Tschantz

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Bradley Yochheim

E. Approval to purchase a used 2019 Dodge Ram for \$50,364 minus trade-in value of \$5,500 for the current 1999 Ford F450 for the Powerline Technologies program, for a total cost of \$44,864

Summit Motorcars  
4821 Cleveland Rd.  
Wooster, OH 44691

Motion and then Roll Call Vote to approve New Business Item E

Motion by John Smith, second by Sandra Cerniglia

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Bradley Yochheim

**ITEMS OF DISCUSSION**

A. The Board discussed the rotation for President and Vice President. The Board President and Vice President will work together to make a recommendation to the Board for the next Vice President.

B. The Board discussed Board Policy 3440 Job Related Expenses – Professional Staff and Board Policy 4440 Job Related Expenses – Classified Staff. An upcoming revision will come back to the board for a first reading.

C. Pepple and Waggoner – Negotiations training

**EXECUTIVE SESSION**

Motion by Susie Lawson was seconded by Ann Tschantz to go into Executive Session at 7:51 p.m. for the purpose of preparing and reviewing for negotiations, and for considering the discipline of a public employee.

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EXECUTIVE SESSION – (Con't)

Lyn Boggs, Andrew Cerniglia and Sean Havalotti attended the Executive Session from 7:51 p.m. to 8:10 p.m. Matt Brown attended the Executive Session from 7:51 p.m. to 8:19 p.m.

Motion by Susie Lawson, second by Ann Tschantz

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Bradley Yochheim

President Lisa Gwin called the meeting back to Regular Session at 8:19 p.m.

**ADJOURNMENT**

Motion and then Voice Vote to adjourn at 8:19 p.m.

Motion by John Smith, second by Greg Roadruck

Motion Carried

Yes: Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Bradley Yochheim

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President

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Treasurer