



**Lynn R. Moomaw, Superintendent**  
**Mary A. Workman, Treasurer**

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Smithville, Ohio 44677

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

**Wednesday, April 22, 2026**  
**6:30 p.m.**  
**Agenda (Exhibit A)**

**I. OPENING**

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the April 22, 2026 Agenda – corrections – additions – deletions (**Roll Call**)
- D. Public Participation/Introduction of Guests
- E. Outstanding Business Partner  
  
The Village of Smithville
- F. Staff and Student Recognition
  - 1. High School Staff Excellence Award  
Jessica Immel, Practical Nursing Instructor and SkillsUSA Co-Advisor & Assistant  
Jennifer Rue, Interactive Media Instructor and Business Professionals of America Advisor
  - 2. Rittman Student Recognition  
Allison Hollabaugh, Medical Assisting, WCSCC Student of the Month  
Lillian Kindel, Patient Care Technologies, WCSCC Student of the Month  
Jasemine Sanders, Medical Assisting, WCSCC Perseverance Award  
Sabrina Ables, Hospitality, WCSCC Achievement Award
  - 3. Smithville Student Recognition  
Alisa Diaz, Patient Care Technologies, WCSCC Student of the Month  
Wyatt Skarl, Criminal Justice, WCSCC Student of the Month  
Summer Pruski, Hospitality, WCSCC Perseverance Award  
Sam Leonardi, Criminal Justice, WCSCC Achievement Award

G. Motion to approve the minutes from the March 18, 2026 Regular Meeting (**Exhibit B**) (**Voice**)

**II. SUPERINTENDENT’S REPORT (VOICE)**

- A. Director’s Report (**Exhibit C – to be presented at the meeting**)
- B. Principal’s Report (**Exhibit D**)
- C. Take Home Notes
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
New Student Night	4/23/26	Th	WCSCC	5:30-7:30 p.m.
Teacher In-Service (No School for Students)	4/24/26	F		
3 E’s Recognition – Enlisted & Enrolled	5/7/26	Th	WCSCC Commons	8:15-9:00 a.m.
3 E’s Recognition – Employed	5/8/26	F	WCSCC Commons	8:15-9:00 a.m.
8 <sup>th</sup> Grade Visits	5/1/26	F	WCSCC	School Day
Wayne College Job Fair	5/1/26	F	Wayne College	School Day
8 <sup>th</sup> Grade Career Exploration	5/7-5/8/26	Th-F	WCSCC	School Day
SLC Senior Picnic	5/15/26	F	WCSCC	School Day
HS Practical Nursing Pinning Ceremony	5/20/26	W	Commons	5:00-8:00 p.m.
WCSCC Regular Board Meeting	5/20/26	W	G101/Board Room	6:00 p.m. Reception 6:30 p.m. Meeting
Senior Recognition Ceremony	5/21/26	Th	Wayne Co. Fairground Event Center	6:15 Doors Open 7:00-9:00 p.m. Event
Memorial Day – No School	5/25/26	M		
Last Day for Seniors	5/26/26	T		
Last Day of School	5/29/26	F		
Teacher Work Day	6/1/26	M		

*Motion to approve Superintendent’s Report (Voice)*

**III. TREASURER’S CONSENT AGENDA (ROLL CALL)**

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

*The Treasurer recommends the following actions:*

- A. Finance
  - 1. Approval of the list of purchase orders and budgetary check register for March 2026 (**Exhibit E**)
  - 2. Approval of the Financial Reports for March 2026 (**Exhibit F**)

3. Approval of the FY26 Amended Appropriations (**Exhibit G**)
4. Approval to enter into an agreement with Sedgwick as part of the 2027 Worker’s Compensation Group Experience Rating Program. The estimated premium is \$10,707 with an estimated savings of \$4,151. The annual enrollment fee is \$910. Sedgwick is endorsed by OSBA and OASBO.
5. Approval of the 2026-2027 Student Activity Account (SAA) Budgets as proposed per the SAA Account Portfolio (copies available)
6. Approval of the 2026-2027 Rotary Account Budgets as proposed per the Rotary Account Portfolios (copies available)

*Motion to approve the Treasurer’s Consent Agenda (Roll Call)*

**IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)**

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

*The Superintendent recommends the following actions:*

A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
James Harlan	Social Studies Instructor	Retirement	6/5/26

2. Approval for the following staff to receive a \$200 stipend from Adult & Community Education to participate in the Summer TANF Career Exploration Day on June 10, 2026:

NAME
Warren Caskey
Brad Nyholm
Rod Martell
Ben McConahay
Natalie Marty
Laurie Mobley
Angela Ramsay
Bruce Steiner
Stefanie Tuttle
Josi Weaver-Kranz

3. Employment of the following person(s) as full-time Certified Personnel for the 2026-2027 school year as per Board Policy and the negotiated agreement:

NAME	CONTRACT	CLASS	STEP	SALARY
Charlotte Allen	2 of 2	7	13	\$83,931
Sarah Andrasik	New 2	4	17	\$82,799
Andy Arko	C	2	35	\$87,234
Jenny Baechle	C	7	14	\$85,866
Cori Baker	3rd 1	4	11	\$73,127
Erin Baker	2 of 2	5	15	\$85,111
Lori Bartel	C	4	27	\$88,602
Jessica Besancon	2nd 1	1	11	\$67,938
Natthaphon Bunphithak	2 of 2	4	21	\$86,668
Kelly Calderone-Davis	C	7	22	\$93,603
Emily Caldwell	2 of 2	5	8	\$70,485
Warren Caskey	New 2	5	23	\$90,914
Dan Davis	C	6	22	\$92,093
Alexandria DeWitt	New 2	5	9	\$73,505
David Duffy	3rd 1	1	11	\$67,938
Donna Ehlert-Mowery	C	6	26	\$94,358
Tracy Ferguson	C	4	25	\$88,602
Ryan Fernandes	New 2	5	12	\$79,308
Krista Garver	2 of 2	2	16	\$79,497
Mark Gerber	C	5	30	\$94,783
Brett Gough	New 2	4	29	\$90,537
Rich Grimes	C	2	34	\$87,234
Dawn Gummo	C	7	15	\$87,800
Kathy Hanna	C	3	30	\$88,885
April Heffner	3rd 1	7	12	\$81,997
Sara Hostetler	2 of 2	1	10	\$65,862
Kimberly Huffman	C	7	30	\$97,472
Jessica Immel	New 2	7	19	\$91,669
Julie Keener	C	7	17	\$89,734
Christopher Kubilus	2nd 1	1	11	\$67,938
Taylor Lab	3 <sup>rd</sup> 1	2	3	\$53,407
Michelle Layfield-Bower	C	6	30	\$95,962
David Leatherman	2 of 2	1	14	\$74,165
Jennifer Majka	C	7	19	\$91,669
Melody Martell	C	3	18	\$81,148
Rod Martell	C	3	28	\$86,951
Benjamin McConahay	New 2	4	16	\$82,799
Michael McMorrow	New C	6	12	\$80,487
Jeff Mehling	2 of 2	2	17	\$79,497
Kelly Miller	C	7	21	\$93,603
Theresa Morgan	C	5	28	\$92,848
Kendall Mowrer	2 of 2	5	6	\$65,107
Theodore Naumoff	New 2	2	13	\$73,694
Julia Nichols	C	4	32	\$90,537

Andrew Nicholson	C	6	30	\$95,962
Bradley Nyholm	New 2	5	13	\$81,242
William Peters	C	7	28	\$95,868
Tera Petruska	3rd 1	7	14	\$85,866
Ryley Poling	New 2	5	6	\$65,107
Angela Ramsay	New C	5	19	\$88,980
Audrey Repp	New 2	7	21	\$93,603
Helena Ritchey	C	6	19	\$90,159
Lauren Rohaley	New 2	3	9	\$67,608
Lauren Romano	C	6	12	\$80,487
Jennifer Rue	C	7	13	\$83,931
Mathew Schaefer	2 of 2	4	13	\$76,996
Chris Seal	C	5	19	\$88,980
Amanda Seenes	C	3	15	\$79,214
Samantha Skelley	2 of 2	5	12	\$79,308
Alyssa Sleutz	2 of 2	3	8	\$65,673
Jennifer Smilan	New 2	5	7	\$67,796
Bruce Steiner	New 2	4	21	\$86,668
Wendy Stoller	2nd 1	2	8	\$64,022
Steven Svab	New 2	1	13	\$72,090
Brad Tietz	C	5	26	\$92,848
Dawn Tresch	2 of 2	5	21	\$90,914
Stefanie Tuttle	2nd 1	1	11	\$67,938
Liz Urbach	C	5	15	\$85,111
Emily Wilson	2nd 1	5	11	\$77,374
Bruce Woodruff	C	6	34	\$95,962

B. Classified Employment

1. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2026-2027 school year (number of days listed includes holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE
Chris Dalessandro	IT Specialist	C	12 month	IV	29	\$46.58
Yvette Dalessandro	Custodian	C	12 month	I (7/11)	14	\$23.86
Crystal Douglass	Administrative Assistant	C	236 days	III (7/11)	14	\$27.49
Jessica Gasser	Transportation Specialist	2nd New 2 (7/1/23)	194 days	III (7/11)	9	\$24.15
Ed Grzybowski	IT Specialist	C	250 days	IV	24	\$41.60
Jason Haley	Safety & Security Monitor	C	192 days	IV	24	\$41.60
Mikayla Hawkins	Classified Support Specialist	C	194 days	II (7/11)	9	\$22.11
Joshua Hookway	Custodian - 3rd Shift	1st New 2 (7/1/23)	12 month	I (7/11)	11	\$22.12
Ameena Hoshaw	Administrative Assistant	1st New 2 (7/1/23)	210 days	2 (7/11)	11	\$23.34

Heather Lessiter	Communications & District Events Specialist	C	200 days	III (7/11)	10	\$24.82
Don Lingle	Maintenance/Custodian	C	12 month	II (7/11)	19	\$28.93
Rebekah Marshall	Administrative Assistant Nursing	C	12 month	III (7/11)	17	\$29.88
Tammy McCann	Custodian - Lead Afternoon	2 of 1st 2 (7/1/23)	12 month	I (7/11)	12	\$22.70
Melinda Moffitt	Administrative Assistant IT - TRC	C	236 days	II (7/11)	10	\$22.72
Rebecca Peters	7 Hour Cook	C	192 days @ 7 hrs/day	I (7/11)	15	\$24.44
Dale Tackett	Administrative Assistant	C	250 days	III	31	\$37.07
Sharon Tackett	Custodian	C	12 month	II	29	\$33.28
Pam Tarleton	Head Cook	C	197 days @ 7 hrs/day	II	29	\$33.28
John Wagner	Custodian	C	12 month	III (7/11)	12	\$26.15
Alisha Wellman	Administrative Assistant	C	230 days	I (7/11)	15	\$24.44
Grant Willis	Custodian - 3rd Shift	2 of 1st 2 (7/1/23)	12 month	1 (7/11)	12	\$22.70
Beth Woodward	7 Hour Cook	C	192 days @ 7 hrs/day	I (7/11)	10	\$21.54

2. Employment of the following person(s) as full-time Classified Personnel for Adult & Community Education as per Board Policy and the negotiated agreement for the 2026-2027 year (number of days includes holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE
Lucy Ewing	AE Administrative Assistant	C	231 days	II (7/11)	16	\$26.57
Andrea Neff	Adult Ed Administrative Assistant	C	240 days @ 6 hrs/day	II	39	\$33.99
Taryn Wolf	AE AA Financial Aide Clerk	C	250 days	III (7/11)	19	\$31.59

3. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE
Ian Anderson	Aide/Monitor	1st New 2 (7/1/23)	Hrly/time shfts/reg sched/as needed up to 29.5 hrs/wk	I	6	\$18.72
Terez Bilinovich	Aide/Monitor	C	Hrly/time shfts/reg sched/as needed up to 29.5 hrs/wk	I	13	\$22.11
Rick Burkholder	Aide/Monitor	C	Hrly/time shfts/reg sched/as needed up to 29.5 hrs/wk	I	12	\$22.11
Jacqueline Dellafave	Aide/Monitor	<i>New C</i>	Hrly/time shfts/reg sched/as needed up to 29.5 hrs/wk	I	10	\$20.98
Amanda Dudte	Aide/Monitor	2 of 1st 2 (7/1/23)	Hrly/time shfts/reg sched/as needed up to 29.5 hrs/wk	I	12	\$22.11

Michelle Ehrmantrout	Aide/Monitor	2 of 1st 2 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	7	\$19.29
Michelle Griffin	Aide/Monitor	1st New 2 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	11	\$21.55
Arianne Hamrick	Aide/Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	10	\$20.98
Melinda Hershberger	Aide/Monitor	1st New 2 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	11	\$21.55
Jennifer Mancini	Aide/Monitor	2 of 1st 2 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	9	\$20.42
Deborah Martin	Aide/Monitor	1st New 2 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	11	\$21.55
Brandon Mihelic	IT Evening Specialist	<i>New C</i>	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6	\$18.72
Carol Norman	Cook/Cashier	1st New 2 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	9	\$20.42
Kelsey Quillin	Aide/Monitor	2 of 1 <sup>st</sup> 2 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	7	\$19.29
Sheryl Rusher	Aide/Monitor	1st New 2 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	7	\$19.29
Tracy Shelton	Aide/Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	9	\$20.42
Brian Spangler	Cook/Cashier	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	13	\$22.11
Susan Stump	Aide/Monitor	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	12	\$22.11
Terry Tarleton	Aide/Monitor	2nd New 2 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	11	\$21.55
Trina Yarman	Aide	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	16	\$23.81
Alesha Yuden	PT Asst to School Nurse	C	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	II	9	\$30.55

4. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2025-2026 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE	EFFECTIVE
Sheryl Rusher	Aide/Monitor	New 1 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	1	7	\$18.68	4/6/26

5. Employment of the following person(s) as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2025-2026 school year:

NAME	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Jerry Favri	Bus Driver	5	\$27.00	4/22/26

6. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2025-2026 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Amanda Dudte	Adult Education Classified	I	20	\$19.96	4/23/26

8. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2025-2026 school year:

NAME	SUBSTITUTE AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Emily Vallery-Overholt	Admin. Asst.	5	\$16.60	4/22/26

C. Consultant Contracts (none)

D. Volunteer

ESOL Volunteer	
Meredith Holder	Wayne Co. Board of Elections

E. Approval to remove the following from inventory:

1. Piranha Metal Worker with WCSCC Bar Code Tag #00005765, to be traded in for a new metal worker for the Ag Mechanics/Power Technologies program
2. John Bean tire changer EEWH51713 with WCSCC Bar Code Tag #0012337/serial #T34FN016, to be traded in for a new Coats tire machine for the Automotive Technologies program

F. Approval to accept the following donation(s):

1. 2010 Jeep Liberty from Jeannie Robinson for use in the Automotive Technologies program, with an approximate value of \$4,000
2. Professional clothing from Debra Pittard-Gerber for use in the donation closet, with an approximate value of \$370

***Motion to approve the Superintendent's Consent Agenda (Roll Call)***

## V. REGULAR AGENDA

A. Grants and Agreements (**Roll Call**)

1. Approval of a Student Affiliation Agreement with Community Health Network for clinical learning experiences (copies available)
2. Approval of a Student Affiliation Agreement with The Avenue Wooster for clinical learning experiences (copies available)

3. Approval of a Student Affiliation Agreement with Bloomington Medical Services, LLC for clinical learning experiences (copies available)
4. Approval of an Affiliation Agreement with Bloomington Medical Services for clinical training for the Adult Medical Assisting Program (copies available)
5. Approval of a Memorandum of Understanding with Goodwill Industries of Wayne and Holmes Counties, Inc. for the provision of the CCMEP TANF/WIOA Program (copies available)
6. Approval for the Kiwanis Club of Wooster and the Lions Club to use WCSCC food service facilities under the following conditions:
  - Kiwanis Club of Wooster: on or about June 9, 2026
  - Lions Club: on or about August 4, 2026
  - Use shall not interfere with instructional activities or timing
  - A WCSCC administrator or designee shall be present during all facility use
  - Organizations must comply with all District policies, administrative guidelines, and applicable health and safety regulations
  - Proof of liability insurance shall be provided
  - Organizations shall be responsible for any damages and required clean up
  - Facility use fees are waived in recognition of the organizations' charitable community purpose

***Motion to approve Grants and Agreements (Roll Call)***

B. Resolutions (Roll Call)

1. Approval of the resolution to abolish the current casual labor employee pay scale and adopt the new casual labor employee pay scale (i.e., Wayne County Schools Career Center Casual Labor Hourly Rates). The new casual labor employee pay scale shall become effective on July 1, 2026 **(Exhibit H)**

***Motion to approve Resolution 1. (Roll Call)***

2. Approval of the resolution declaring it necessary to renew an existing 0.5-mill tax levy for the purpose of general permanent improvements and requesting the Wayne County Auditor to make certain certifications, pursuant to sections 5705.03 and 5705.21 of the Revised Code **(Exhibit I)**

***Motion to approve Resolution 2. (Roll Call)***

C. Documents and Materials **(Voice)**

1. Approval of the revised/new/deleted board policies (copies available)

NUMBER	STATUS	TITLE
po2431.06	Rejected	Name, Image, and Likeness (NIL) in Athletics
po3440	Revised	Job-Related Expenses
po4440	Revised	Job-Related Expenses
po5223	Revised	Released Time for Religious Instruction During the School Day
po5421	Revised	Grading
po6220	Revised	Budget Preparation
po6320	Revised	Purchasing and Bidding
po6325	Revised	Procurement - Federal Grants/Funds
po6423	Revised	Use of Credit Cards
po6424	Revised	Procurement Cards
po6425	Revised	Use of District Tax Exempt Certificate
po6460	Revised	Vendor Relations
po6465	New	Affinity, Rewards, or Other Discount Programs
po7540.09	Replacement	Artificial Intelligence ("AI")
po8500	Revised	Food Services

2. Approval of the Course of Study for Ag Mechanics/Power Technologies (copies available)

**VI. NEW BUSINESS (ROLL CALL)**

A. Approval of the Adult & Community Education Hourly Rate Pay Scale (copies available)

*Motion to approve Item A. (Roll Call)*

B. Approval of the following purchases from PI funds for Ag Mechanics:

1. Two used Ventrac 4520Y tractors from Mast-Lepley for a total cost of \$50,500 from PI funds for Ag Mechanics (copies available)
2. Two used driving scissor lifts, one used excavator, and one used tele handler from Leppo Rents Bobcat of Wooster for a total cost of \$82,400 from PI funds for Ag Mechanics (copies available)
3. Forklift for the Ag Mechanics program from Mid-Ohio Forklifts, Inc. at a total cost of \$28,485 from PI funds (copies available)

*Motion to approve Item B. (Roll Call)*

C. Approval of the following out-of-state professional development:

CONFERENCE	REASON	LOCATION	DATE	# STAFF	# ADMIN	COST PER ATTENDEE
2026 BPA Summer Meeting	Plan for BPA Competitions (Regional, State, and National)	Gaylord Rockies Resort & Convention Center	6/20-6/24/26	1	0	Flight = \$675-725 Baggage = \$80 Shuttle/Transportation = \$100 Mileage to/from airport = 112 miles @ 72.5 cents/mile = \$81.20

*Motion to approve Item C. (Roll Call)*

D. Approval for Lynn Moomaw, Superintendent, to participate in the Ohio Association of Career-Technical Superintendents (OACTS) New and Aspiring Superintendents Academy at the cost of \$3,500 to be paid by WCSCC. As a part of this Academy, attendance is also required at the following events, which are out-of-state professional development:

CONFERENCE	REASON	LOCATION	DATE	# STAFF	# ADMIN	COST PER ATTENDEE
NCLA Best Practices	Required attendance per above	Cape Cod, MA	9/21-9/23/26	0	1	Registration = \$500 Hotel = \$627 Flight = \$450 Meals = \$240 Misc. (Transportation/Luggage/etc.) = \$200 TOTAL COST = \$2,017
National Policy Seminar	Required attendance per above	Arlington, VA	3/7-3/11/26	0	1	Registration = \$500 Hotel = \$1,200 Flight = \$450 Meals = \$300 Misc. (Transportation/Luggage/etc.) = \$300 TOTAL COST = \$2,750

*Motion to approve Item D. (Roll Call)*

**VII. ITEMS OF DISCUSSION**

- A. Discuss a potential Wayne County Community Fund – Student Assistance Fund
- B. Discuss potential membership in the Ohio Coalition for Equity & Adequacy of School Funding (copies available)
- C. Board discussion

**VIII. EXECUTIVE SESSION**

- A. Executive Session (for the purpose of considering the employment and compensation of a public employee) **(Roll Call)**

**IX. MOTION TO ADJOURN (VOICE)**

**NOTE: The next Regular Meeting will be Wednesday, May 20, 2026 in G101/Board Room.  
The meeting will begin at 6:30 p.m.**