



Lynn R. Moomaw, Superintendent
Mary A. Workman, Treasurer

518 West Prospect Street
Smithville, Ohio 44677

High School: 330-669-7000
Adult Education: 330-669-7070
Website: www.wcsc.org

**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, June 24, 2026
6:30 p.m.
Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the June 24, 2026 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the May 20, 2026 Regular Meeting **(Exhibit B.1)** and the June 4, 2026 Emergency Meeting **(Exhibit B.2) (Voice)**
- F. Executive Session (for the purpose of discussing the employment of a public employee) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit C – to be presented at the meeting)**
- B. Principal’s Report **(Exhibit D)**
- C. Take Home Notes
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
WCSCC Regular Board Meeting	7/15/26	W	G101/Board Room	6:30 p.m. Meeting

Motion to approve Superintendent’s Report (Voice)

III. TREASURER’S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

- 1. Approval of the list of purchase orders and budgetary check register for May 2026 **(Exhibit E)**
- 2. Approval of the Financial Reports for May 2026 **(Exhibit F)**
- 3. Approval of the FY26 Amended Appropriations **(Exhibit G – to be distributed at the meeting)**
- 4. Approval of the FY27 Permanent Appropriations **(Exhibit H – to be distributed at the meeting)**
- 5. Approval to accept the Health Care Coverage Rates through the Stark County COG beginning July 1, 2026 **(Exhibit I)**
- 6. Approval of the following Fund Transfers:

From:

001 General Fund \$ 4,700

To:

018-9814 Safe & Drug Free Clubs of America \$ 4,700

Approvals of the following Fund Transfer after July 1, 2026:

From:

001 General Fund \$164,757

To:

034 OSFC Maintenance Fund \$164,757

- 7. Approval of the following Change Funds for the 2026-2027 school year:

2026-2027 CHANGE FUNDS	
TO	AMOUNT
Treasurer's Office	\$100.00
Adult Education Office	\$100.00

Dale Tackett - Student Fees	\$75.00
Crystal Douglass - Student Fees	\$75.00
Dale Tackett - Customer Service Change	\$250.00
Pam Tarleton	\$450.00
Cafeteria (\$300.00)	
Snack Shack (\$150.00)	
Stefanie Tuttle – Grass Roots Café	\$350.00
Sara Hostetler - Animal Science	\$50.00
TBD – Agribusiness & Production	\$100.00
Angela Ramsay - Cosmetology High School	\$150.00
Kathy Hanna – Hospitality Career Café	\$100.00
Curtis Good - Cosmetology Adult Ed.	\$100.00
Steve Svab - Ag Mechanics	\$100.00
Dave Leatherman - Auto Tech	\$150.00
Jeff Mehling - Welding	\$50.00
Ben McConahay - Truck Mechanics	\$50.00
Rod Martell - Carpentry	\$50.00
Bruce Steiner- Precision Machining	\$50.00
Brad Nyholm - Graphic Design	\$50.00
Garage Sale	\$100.00
Jen Mancini – Parking Passes	\$50.00
Total:	\$2,550.00

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Jackie Payne	AE Cosmetology Instructor	Resignation	8/27/26
Samantha Stephens	Adult Education Nursing Tutor	Resignation	5/28/26

2. Approval of the following staff to represent the Wayne County Schools Career Center as members on community/professional organizations effective August 1, 2026: Administrators, Managers, Coordinators, Key Club Advisors, and School Board Members
3. Approval of the payment of new and returning certified substitutes to attend Convocation Day from 9 a.m. to Noon and to be paid for these three hours

4. David Leatherman, Automotive Technologies Instructor, moved to Class 2, Step 14 at \$75,628 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement, effective 2026-2027 year
5. Steven Svab, Ag Mechanics/Power Technologies, moved to Class 2, Step 13 at \$73,694 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement, effective 2026-2027 year
6. Mathew Schaefer, Intervention Specialist/Science, moved to Class 5, Step 13 at \$81,242 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement, effective 2026-2027 year
7. Sarah Andrasik, English Instructor, moved to Class 5, Step 17 at \$87,045 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement, effective 2026-2027 year
8. Revision to the employment of Kathleen Troyer for Early Childhood Education classroom training for the remainder of the 2025-2026 school year at \$49.14 per hour/per time sheets/as needed for up to 50 (*was 40*) hours, effective May 6, 2026
9. Employment of Kathleen Troyer for Early Childhood Education classroom training from July 1, 2026 through August 10, 2026 at \$50.85 per hour/per time sheets/as needed for up to 40 hours
10. Employment of the following person(s) as full-time Certified Personnel for the 2026-2027 school year as per Board Policy and the negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE	SALARY
Madelyn Wright	Social Studies Instructor	New 1	185	2	0	8/11/26	\$46,707

11. Revision to the employment of the following person(s) as full-time Certified Personnel for the 2026-2027 school year as per Board Policy and the negotiated agreement, due to submission of the required request for a Continuing Contract:

NAME	CONTRACT	CLASS	STEP	SALARY
Sarah Andrasik	New C (<i>was New 2</i>)	5	17	\$87,045
Mathew Schaefer	New C (<i>was 2 of 2</i>)	4	13	\$81,242

12. Approval of the following Certified Personnel for extended time for the 2026-2027 school year per the negotiated agreement:

DAYS	NAME
12	Char Allen, Special Education Coordinator
12	Jenny Baechele, Special Education Coordinator
8	Erin Baker, Intervention Specialist
2	Jessica Besancon, Patient Care Technologies
17	Michelle Bower, School Counselor
10	TBD, Agribusiness and Production
7	Tracy Ferguson, School Nurse

12	Dawn Gummo, Special Education Coordinator
12	Michael McMorrow, Special Education Coordinator
7	Angela Ramsay, Cosmetology
16	Audrey Repp, School Counselor
8	Samantha Skelley, School Counselor
2	Katie Troyer, Early Childhood Education & Care
125 TOTAL	

*All work completed outside regularly contracted work hours for extended days allotted **MUST** be completed on campus in person. Hours must be logged and submitted to staff member's supervisor for approval in a minimum of 7 hour (1 day) increments on the Extended Time Report available on the WCSCC Staff Intranet between July 1, 2026 and June 30, 2027.

13. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2026-2027 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Jessica Besancon	Adult Education Certified Nursing Instructor – Supplemental	IV	13	\$34.43	7/1/26
Charity Brown	Adult Education Certified Nursing Instructor	V	12	\$37.13	7/1/26
Rosa Cleaver	Adult Education Certified Nursing Tutor	II	0	\$18.47	7/1/26
Connie Cormier	Adult Education Certified Nursing Instructor	V	13	\$38.26	7/1/26
Emily Cromer	Adult Education Certified Nursing Tutor	II	0	\$18.47	7/1/26
Katlyn Day	Adult Education Certified Nursing Instructor	IV	10	\$31.50	7/1/26
Linda Elder	Adult Education Certified Nursing Instructor	V	20	\$47.04	7/1/26
Sandy Elliott	Adult Education Certified – Supplemental AE Supervisor	AE/Admin	12	\$58.86	7/1/26
Christopher Garrett	Adult Education Certified T&I Instructor	II	7	\$22.43	7/1/26
Jonathan Geiser	Adult Education Certified T&I Instructor	V	6	\$31.10	7/1/26
Curtis Good	Adult Education Certified – Supplemental AE Supervisor	AE/Admin	9	\$59.90	7/1/26
Aleck Halverson	Adult Education Certified Building Security	IV	8	\$29.70	7/1/26
Angela Howard	Adult Education Certified Nursing Instructor	IV	16	\$37.61	7/1/26
Angela Howard	Adult Education Certified Nursing Tutor	II	1	\$18.78	7/1/26
Stacey Lavy	Adult Education Certified Nursing Tutor	II	0	\$18.47	7/1/26
Dorothy McConnell	Adult Education Certified Nursing Instructor	III	14	\$31.52	7/1/26
Lisa Meager	Adult Education Certified Nursing Instructor	IV	20	\$42.33	7/1/26

Dorothy Pearce	Adult Education Certified Nursing Instructor	IV	21	\$42.33	7/1/26
Dorothy Pearce	Adult Education Certified Nursing Tutor	II	0	\$18.47	7/1/26
Shari Rechtorik	Adult Education Certified Nursing Instructor	V	17	\$43.06	7/1/26
Debora Ritz	Adult Education Certified Nursing Instructor	IV	20	\$42.33	7/1/26
Leslie Saunders	Instructor, Aspire, IELCE, FLT	IV	1	\$24.15	7/1/26
Erin Siders	Adult Education Certified Nursing Instructor	IV	15	\$36.52	7/1/26
Lilly Smucker	Adult Education Certified Nursing Instructor	IV	9	\$30.59	7/1/26
John Stouffer	Adult Education Certified Computer Instructor	IV	3	\$25.63	7/1/26
Joann Tabellion	Adult Education Certified Nursing Instructor	IV	20	\$42.33	7/1/26
Donna Walters	Adult Education Certified Nursing Instructor	IV	10	\$31.50	7/1/26
Connie Wharton	Instructor, Aspire, IELCE, FLT	V	1	\$26.83	7/1/26

B. Classified Employment

1. Approval of miscellaneous reimbursements for bus drivers in accordance with board policies and procedures and as approved by supervisor effective July 1, 2026
2. Approval for all part-time bargaining unit staff who attend Convocation Day to receive up to 5.75 hours of pay at their regular rate of pay, per time sheets, for Public School Works Training, working in labs, and morning sessions
3. Approval of the payment of new and returning classified substitutes to attend Convocation Day from 9 a.m. to Noon and to be paid for these three hours
4. Approval to employ up to 12 student workers for the 2026-2027 school year part-time/hourly/as needed/per time sheets, not to exceed 29.5 hours per week, per the Casual Labor Pay Scale – Student Worker Job Category
5. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the Confidential Staff Handbook for the 2026-2027 school year (number of days listed includes holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE	EFFECTIVE
Erica McMorrow	AA to Director of Operations	New 1 (7/1/23)	253 (prorated from 261 days)	2 (7/11)	8	\$24.26	7/13/26

6. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the negotiated agreement for the 2026-2027 school year (number of days listed include holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE	EFFECTIVE
Alexander Smith	Custodian – 3 rd Shift	New 1 (7/1/23)	248 (prorated from 261 days)	I (7/11)	5	\$18.64	7/20/26

7. Employment of the following person(s) as part-time/hourly/as needed/per time sheets, per Casual Labor Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2025-2026 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE	EFFECTIVE
Tracy Shelton	Custodial Casual Labor	New 1 (7/1/23)	Part time/hrly/as needed/per time sheets (up to 29.5 hrs/wk for Summer Help only)	1	11	\$19.00	6/1/26

8. Revision to the employment of the following person(s) as part-time/hourly/as needed/per time sheets, per Casual Labor Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year:

NAME	POSITION	CONTRACT	DAYS	HOURLY RATE
Tracy Shelton	Custodial Casual Labor	1 st New 2 (was New 1) (7/1/23)	Part time/hrly/as needed/per time sheets (up to 29.5 hrs/wk for Summer Help only)	\$19.00

9. Employment of the following person(s) as part-time Classified Personnel as per Board Policy and the Confidential Staff Handbook for the 2026-2027 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE	EFFECTIVE
Kimberly Surgala	PT Acctg. Specialist	New 1 (7/1/23)	189 (179 + 10 holidays) @ 7 hrs/day	I (7/11)	5	\$19.74	7/13/26

10. Employment of Connie Engman to provide Administrative Assistant Training and Support at \$30.64 per hour from July 1, 2026 through June 30, 2027, part-time/hourly/as needed/per time sheets
11. Employment of the following Classified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2026-2027 year:

NAME	AREA	HOURLY RATE	EFFECTIVE
Karen Burgett	Casual Labor – General	\$17.40	7/1/26

- C. Consultant Contracts (none)
- D. Volunteers (none)
- E. Approval to remove the following from inventory (none)

F. Approval to accept the following donation(s):

1. Donations received from the following businesses/organizations for the WCSCC Drug Free Program:

BUSINESS/ORGANIZATION	AMOUNT
Lowe & Young	\$200
Wooster Glass Company	\$1,000
BCI Wooster Division	\$500

2. Approval to accept a donation of one non-working outdoor condenser (to have students explore) and seven used t-stats from Terry Shane to be used in the Adult Education HVAC program, with an approximate value of \$1,500
3. Approval of the revisions to the following donations:

NAME	DONATION
Danielle Fischer	\$2,000 <i>(was \$1,000)</i>
Commodity Blenders	\$100 <i>[was \$1,000 (\$100 + additional \$900)]</i>

4. Approval of the following donations for use at the Future Farmers of America Banquet:

NAME	DONATION
Gasser Electric	\$900
P.S. Trophy	Plaque valued at \$42
Canaan Meats	\$50 gift card
Certified Angus Beef	\$200 gift basket
Diamond K Travels	\$100 gift basket
Prairie Farms East Side Jersey Dairy	\$200
Jonathan Hofstetter	\$200
Miller Poultry	\$500
Walnut Creek Cheese & Market	\$50 gift basket

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval to accept the proposal for property, fleet, and liability insurance with Ohio School Plan as presented. The new premiums are \$102,341, plus the excess crime coverage at \$2,327, cyber coverage at \$7,620, pollution for \$401 for a total of \$112,689. Ohio School Plan is endorsed by the OSBA. (copies available at the meeting)
2. Approval of a membership renewal to Ohio Technical Centers for 2026-2027 for a total of up to \$1,750
3. Approval of a 2026-2027 Ohio ACTE Membership renewal at a cost of up to \$5,000
4. Approval of a Letter of Engagement with Bricker Graydon Wyatt LLP for Legal Representation – General Education, Construction & Public Finance Matters (copies available)

5. Approval to enter into Articulation Agreements with various colleges/universities for WCSCC CTE Programs for the 2026-2027 school year per the list provided (copies available)
6. Approval of the College of Wooster Contract for Service, Lecture or Performance for Student Teacher Clinical Placement: Julia Jennings with Sarah Andrasik (copies available)
7. Approval of the College of Wooster Memorandum of Understanding for Student Teacher Julia Jennings (copies available)
8. Approval of an agreement for shared services for the Business Entrepreneurship program between Green Local Schools, Orrville City Schools, Rittman Exempted Village Schools, Waynedale Local Schools and the Wayne County Schools Career Center (copies available)
9. Approval of an agreement for shared services between Green Local Schools and the Wayne County Schools Career Center (copies available)
10. Approval of a Memorandum of Understanding with Ohio Talent Development Network (OTDN) to serve as the conduit for job profiling, job matching, consultation, assessments, certifications, etc. (copies available)
11. Approval to apply for renewal grants from the Ohio Department of Workforce and Education for the approximate amount of \$126,905 for Aspire Federal Funds, \$56,373 Aspire State Funds, and \$63,000 for the Integrated English Literacy & Civics Education Program.
12. Approval to participate as a provider for Adult Workforce Diploma Program through Ohio Department of Workforce and Education
13. Approval of a Memorandum of Understanding with Encompass Christian Counseling for securing the services of a professional case manager to provide school-based case management services in conjunction with our school and mental health counselors here at WCSCC for the 2026-2027 school year (copies available)
14. Approval of a Student Affiliation Agreement with the Wayne County Sheriff's Office for clinical learning experiences (copies available)
15. Approval of an Affiliation Agreement with Bloomington Medical Services for clinical training for Adult and High School Medical Assisting Programs from June 18, 2026 through June 18, 2031 (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call)

1. Approval of the Resolution to Authorize Separation Agreement (**Exhibit J**)

Motion to approve Resolution 1. (Roll Call)

C. Documents and Materials (Voice)

1. Approval of the revised Adult & Community Education Student Handbook (copies available)
2. Approval of the High School & Adult Education Nursing Faculty Handbook (copies available)
3. Approval of the 2026-2027 High School Practical Nursing Program Student Handbook Addendum (copies available)
4. Approval of the Nurse Aide (NATCEP) Adult Education Student Handbook Program Addendum (copies available)
5. Approval of the 2026-2027 Adult Practical Nursing Program Student Handbook Addendum (copies available)
6. Approval of the 2026-2027 Adult Education Diploma Registered Nurse Program Student Handbook Addendum (copies available)
7. Approval of the following overnight field trip request(s) (copies available):

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
Columbus Hair Show	Columbus Hair Show – Cosmetology Seniors	Greater Columbus Convention Center – Columbus, OH	10/11-10/12/26	24	3	0

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- A. Approval of the WCSCC Strategic Plan (**Exhibit K**)

Motion to approve Item A. (Roll Call)

- B. Approval of membership with the Ohio Coalition for Equity and Adequacy of School Funding for the 2026-2027 school year at a cost of \$2 per pupil (copies available)

Motion to approve Item B. (Roll Call)

- C. Approval of the list of student fees for the 2026-2027 school year (**Exhibit L**)

Motion to approve Item C. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be Wednesday, July 15, 2026 in G101/Board Room.
The meeting will begin at 6:30 p.m.**