WCSCC

WAYNE COUNTY SCHOOLS **CAREER CENTER**

Adult Education

2026 - 2027

"All the **hands-on experience** was great"

- Medical Assisting student

Financial Aid Available

Want to go back to school, but need some financial assistance?

Our Financial Aid expert is here to help you get started.

Program costs as listed include: tuition, fees, and books.

**All costs subject to change.*

FINANCIAL AID ELIGIBLE

Programs with this icon are eligible for financial aid.

OHIO WORK READY GRANT ELIGIBLE

Programs with this icon are eligible for the Ohio Work Ready Grant.

Partner Colleges & Credit Transfers

Expand your opportunities and maximize your educational journey through partnerships with leading colleges and universities.

Partnerships with:
Franklin University
Stark State College
North Central State College
The University of Akron

Ask us for more details about these partnerships.

Stay connected to WCSCC Adult Ed!

WCSCC

WAYNE COUNTY SCHOOLS **CAREER CENTER**

Grow. Learn. Advance.

Discover new possibilities, build valuable skills, and unlock your full potential with WCSCC Adult Education.

Our Mission

At Wayne County Schools Career Center, our mission is to **provide knowledge, skill development, and experiences necessary** for a lifetime of **personal and professional growth.**

Contact us to get started!

330-669-7070

wcscc.edu // aeinfo@wcscc.edu

Career-focused service industry programs.

ADMINISTRATIVE OFFICE PROFESSIONAL

Organized. Efficient. Essential.

The Administrative Office Professional program will prepare students for success in an office setting. Students will learn proper office procedures using the latest software applications and high-level technical training to succeed in their desired concentration area. Choose one of the two concentrations:

Accounting: Enhance your employability in an administrative office environment with the knowledge of general accounting and QuickBooks skills.

Medical: Broaden your employment opportunities by combining medical billing and coding content knowledge with your general administrative skill set.

Program cost $9,135

Accounting Credential Opportunities
Microsoft Office Certifications, Intuit QuickBooks and Bookkeeping certifications

Medical Credential Opportunities
Microsoft Office Certifications and Certified Billing & Coding Specialist

COSMETOLOGY

Transforming passions into profession.

The Cosmetology program is designed to provide students with comprehensive training in beauty, hair care, skincare, and nail care techniques. Students gain hands-on experience in our salon while learning the industry standards required for the State of Ohio Board of Cosmetology license.

Successful completion of the program leads to eligibility to sit for the State of Ohio Board of Cosmetology Licensure Exam.

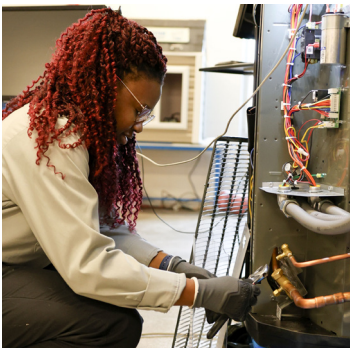
Credential Opportunities
Ohio State Board of Cosmetology Licensure Exam

Program cost $14,940

HEATING, VENTILATION & AIR CONDITIONING (HVAC)

Hot career. Cool opportunities.

The HVAC program prepares students for a career in a high-demand industry, offering hands-on training in heating, ventilation, and air conditioning. Learn to install, maintain, and repair residential and commercial systems while gaining essential troubleshooting and diagnostic skills.



Credential Opportunities
EPA 608 and North American Technician Excellence (NATE) Ready to Work Certification

Program cost $3,650

Training to get you into the healthcare industry.

DENTAL ASSISTING

Helping hands for healthier smiles.

The Dental Assisting program is designed to provide students with the knowledge and skills necessary to pursue a career as a Dental Assistant. This rewarding path offers many opportunities in a growing field. As a valuable member of the dental care team, assistants increase the efficiency of the dentist in the delivery of quality oral healthcare.

Credential Opportunities
Registered Dental Assistant (RDA), Licensed Ohio Dental Radiographer, and CPR

Program cost $7,900

MEDICAL ASSISTING

Compassionate care, exceptional skills.

The Medical Assisting program is designed to prepare students for a rewarding career in healthcare by providing comprehensive training in clinical and administrative skills. Students will learn essential medical procedures, patient care techniques, medical office management, and clinical procedures. Interactive, hands-on learning strengthens students' abilities, connecting classroom knowledge with lab and clinical practice.

Credential Opportunities
Certified Clinical Medical Assistant (CCMA), Phlebotomy, Certified Medical Administrative Assistant (CMAA), Certified Nurse Assistant (CNA), CPR

Program cost $9,535

NURSE AIDE

Building a foundation in patient care.

Nurse Aide is one of the fastest growing careers in Wayne County. The Nurse Aide course will prepare students for a career as a certified nurse assistant in healthcare settings such as nursing homes, hospitals, and long-term care facilities. Our program includes classroom, lab, and clinical experiences to provide students with the knowledge and skills necessary to be a Certified Nursing Assistant (CNA).

Credential Opportunities
Certified Nursing Assistant (CNA)

Program cost $785

PRACTICAL NURSING

Your future in nursing starts here.

The Practical Nursing program is designed to prepare students for a rewarding career as Licensed Practical Nurses (LPNs) in a variety of healthcare settings. Students will receive comprehensive training in nursing theory, clinical skills, patient care, medication administration, and healthcare management.

Credential Opportunities
Licensed Practical Nurse (LPN)

Successful completion of the program leads to eligibility for the National Council Licensure Examination (NCLEX-LPN)

Program cost $20,108

DIPLOMA REGISTERED NURSE

Bridge your future: Advance from LPN to RN

Take your nursing career to the next level with our LPN to RN Bridge Program. Gain the skills, training, and credentials needed to become a registered nurse. Open the door to greater opportunities in healthcare.

Credential Opportunities
Registered Nurse (RN)

Successful completion of the program leads to eligibility for the National Council Licensure Examination (NCLEX-RN).

Program cost $22,968

There’s a bright future in manufacturing.

MANUFACTURING TECHNOLOGIES

Hands-on skills, high-tech careers.

The Manufacturing Technologies program is designed to equip students with the skills and knowledge needed for a career in modern manufacturing industries. Prepare for advanced credentials, further education, or immediate employment in your field. Choose from four areas of concentration.

Program cost $11,710 - $12,170 *Ranges by concentration*

Industrial Maintenance

Training in basic electricity, residential and commercial wiring, pneumatics, hydraulics, machining, welding, and blueprint reading.

Credential Opportunities Certified Manufacturing Associate

Precision Machining

Hands-on training in machine tools, safety, geometry, precision machining, micrometer reading (American/metric), dial calipers, indicators, milling, horizontal/vertical sawing, machining theory, pneumatics, CNC machining and basic welding.

Credential Opportunities Certified Manufacturing Associate
and 1 - American Welding Society (AWS) Certification

Robotics & Automation

Learn to utilize and program industry-leading automated machines and robots. Receive training in basic manufacturing and electricity concepts, programming robotics, and programmable logic controllers.

Credential Opportunities Certified Manufacturing Associate
and FANUC Handling Tool Operations and Programming

Welding

Elevate your welding skills with this intensive class that prepares you for AWS certifications. This program will also focus on Theory, Print Reading and Metallurgy to enhance your welding skills. Through hands-on training in our cutting-edge facilities, you’ll refine your skills and gain confidence in producing high-quality welds.

Credential Opportunities Certified Manufacturing Associate
and 3 - American Welding Society (AWS) Certifications

FAST-TRACK WELDING

Fast training for a career that sparks.

This 90-hour course is designed to train beginners in welding while also helping experienced welders expand their skill set. Students will develop or enhance their abilities in shop safety, operating fabrication equipment, using welding machines, performing welding techniques, and finishing metal work.

Credential Opportunities
American Welding Society (AWS) D1.1 TIG Certification

Program cost $1,800

United Way
United Way Wayne & Holmes Community Partner

Select short term programs will be tuition funded through a workforce development grant through United Way.

General Interest Classes

Explore your passions and expand your horizons with our General Interest classes designed for lifelong learners! Whether you're interested in learning a new language, or self-help, our diverse selection of classes offers something for everyone.

Scan for full list of general interest classes.

Career Enhancement Classes: Online or in-person

Boost your career prospects with our Career Enhancement classes designed to equip you with industry-relevant skills and credentials. *Career Enhancement Courses are offered online or in-person!* Choose from a wide range of options including billing and coding, CPR training, grant writing, art and design, computer applications, and so much more.

Ready to learn more?

330-669-7070 • aeinfo@wcscc.edu • www.wcscc.edu

Are you a business owner looking for customized training solutions for your company?

We've got something for you, too!

Empower your team with cost-effective training and assessments to improve your bottom line. Our customized training and assessments are designed to enhance skills, drive growth, and achieve success. Our team works closely with businesses to deliver personalized training programs aligned with specific goals and objectives.

Join us and unlock your potential for professional advancement and organizational success!

- Apprenticeship Training Partner
- Assessment Center
- Customized Business & Industrial Training
- Job Placement Services
- Professional Development

Contact us today to get started.
330-669-7070

Scan for information about business solutions.

Aspire Wayne County

Courses offered right in your backyard.

Aspire is a **FREE** education program for any adult wanting to improve academic skills.

Our free Aspire classes help you:

- Earn an Ohio High School Equivalency - (GED)
- Prepare for post-secondary education
- Learn English as a second language
- Increase employability skills
- Prepare for certification testing
- Increase basic education skills

Ohio Aspire

Learn more. Earn more.

Convenient locations

Smithville • Wooster

Orrville Area United Way

Integrated Education & Training

Jumpstart your career. Earn an industry-recognized credential at no cost.

+ Certified Bookkeeper
+ Customer Service Representative
+ Certified Manufacturing Associate
+ Microsoft Specialist - Word
+ Small Business Start-Up

Earn your high school diploma

WCSCC can help you earn your high school diploma and get there faster. We offer two pathways designed to help you achieve your goals and build your future with confidence.

High School Equivalency GED or Diploma

Our Aspire program provides FREE services to individuals preparing to get their GED. Pass all four subject areas (math, reading, social studies, and science) to earn your GED.

- Free academic skills classes available in Wayne County
- Knowledgeable instructors and small classroom settings
- GED test vouchers
- Ongoing support of academic and career goals from a career advisor

Ohio Department of Education & Workforce

Adult Workforce Diploma Program (AWDP)

ADP provides job training and a pathway (adults 18+) to earn your high school diploma *and* an industry-recognized credential for an in-demand career.

Earn a Career Technical Certificate in a specific field for free!

- Administrative Office Professional
- Billing & Coding Specialist
- Dental Assisting
- Fast-Track Welding
- Heating, Ventilation, Air Conditioning (HVAC)
- Manufacturing Technologies
- Medical Assisting
- Nurse Aide
- Phlebotomy

Scan for more information about Aspire.

Getting started is easy.

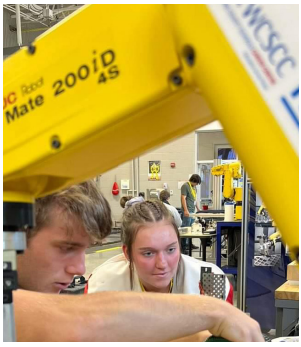
Call or email to learn more.

330-669-7070
aeinfo@wcscc.edu

Sign up for an info session.

wcscc.edu

Meet your Student Advisor to get started on the enrollment process.



Ready to get started?

330-669-7070
aeinfo@wcscc.edu
wcscc.edu/adulted

Additional Information

ACCREDITATION
Adult & Community Education, WCSCC, is accredited with Council on Occupational Education, (COE) 7840 Roswell Rd., Building 300, Suite 325, Atlanta, GA 30350 • Phone: 770.396.3898 / FAX: 770.396.3790 • www.council.org. COE is a national accreditor with specific focus on quality and integrity in career and technical education. WCSCC operates under the authority of the Ohio Department of Higher Education.

COURSE CANCELLATION
We reserve the right to cancel or postpone a course. Students will receive a full refund for canceled classes or may transfer to another scheduled class.

PAYMENT POLICY
Cash, check, money orders, Visa, MasterCard or Discover are accepted in the Adult Education Office. Classes Under $200: All tuition and fees are due at registration. Classes Between $200-700: Pay 25% at registration and remaining balance the first day of class. Classes Over $700: Pay 25% at registration with the balance split into equal monthly payments based on the length of class. The first payment will be due the first session. Failure to make timely payments could result in being withheld from class.

WITHDRAWAL AND REFUNDS
Short Term Offerings. If a request to withdraw is made:
- 7 or more days prior to class: $5 processing fee
- 1-6 days prior to class: $20 processing fee
- After class has started: scheduled hours/books

Withdrawal date is when AE Office is notified of student's decision.

CAREER DEVELOPMENT PROGRAMS
Request to withdraw: After orientation and before 1st day

Percentage Attended	Tuition Fees*	Percentage Attended	Tuition Fees*
0-5%	5%	6%-10%	10%
11%-20%	20%	21%-30%	30%
31%-40%	40%	41%-50%	50%
51%-60%	60%	61% & up	100%

Real Skills. Real Careers. Right in Wayne County.

WCSCC Adult Education offers a wide-range of adult education and workforce programs, **helping you build skills and start your future.**

- Administrative Office Professional
- Cosmetology
- Dental Assisting
- HVAC
- Diploma RN program
- Manufacturing Technologies
- Medical Assisting
- Nurse Aide
- Practical Nursing
- Welding
- ... and so much more.

OHIO TECHNICAL CENTER TRAINING PROVIDER

The Wayne County Schools Career Center complies with Title II, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, American with Disabilities Act, Age Discrimination in Federal Assisted Program Act, and the Genetic Information Non-discrimination Act of 2008 in its policies and practices of non-discrimination and harassment against students and employees on the basis of religion, race, color, national origin, sex, disability, military status, age, sexual orientation, gender identity or genetic information in its program, activities, or employment.

WCSCC

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Get in touch with us.

web wcscc.edu/adulted
call 330-669-7070
email aeinfo@wcscc.edu

Wayne County Schools Career Center
518 W. Prospect St.
Smithville, OH 44677

Non-Profit Org
US Postage
PAID
Cleveland, OH 44101
Permit No. 991

ECRWSS

Postal Customer