



Lynn R. Moomaw, Superintendent
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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, September 23, 2026

7:00 p.m.

Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the September 23, 2026 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Motion to approve the minutes from the August 19, 2026 Special Board Meeting **(Exhibit B.1)**
August 19, 2026 Regular Meeting **(Exhibit B.2) (Voice)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit C)**
- B. Principal’s Report **(Exhibit D)**
- C. Take Home Notes
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Wayne Co. League of Women Voters Candidate Night	10/1/26	Th	Commons	5-9 p.m.
Trades & Treats	10/8/26	Th	WCSCC	5-6:30 p.m.
Parent Teacher Conferences	10/15/26	Th	WCSCC	4-7 p.m.
Teacher In-Service – No School	10/16/26	F		
WCSCC Regular Board Meeting	10/21/26	W	G101/Board Room	6:00 p.m. Reception 6:30 p.m. Meeting
Fall Advisory Committee Meetings	10/28/26	Th	WCSCC	4:45-7 p.m.

Motion to approve Superintendent's Report (Voice)

III. TREASURER'S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for August 2026 **(Exhibit E)**
2. Approval of the Financial Reports for August 2026 **(Exhibit F)**

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE DATE
Deborah Ault	HS Academic/Career Teach Teacher	Resignation	9/8/26
Barbara Moline	AE Proctor	Retirement	10/1/26

2. Taylor Lab, Science Instructor, move to Class 3, Step 3 at \$55,483 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement, effective 2026-2027 year
3. Employment of Debra McDonald for assistance with the Resident Educator Program from August 1, 2026 through June 30, 2027 at \$50.81 per hour/per time sheets/as needed for up to 40 hours

4. Employment of the following for the 2026-2027 school year as supplemental positions per the negotiated agreement:

OTHERS		
Dual Enrollment	1.5% / \$707.69	Kelly Calderone-Davis
Dual Enrollment	1.5% / \$707.69	Andrew Fuller
Dual Enrollment	1.5% / \$707.69	Kimberly Huffman
Dual Enrollment	1.5% / \$707.69	Julie Keener
Dual Enrollment	1.5% / \$707.69	Kelly Miller
Dual Enrollment	1.5% / \$707.69	Helena Ritchey

5. Employment of the following certified staff for the 2026-2027 school year as Mentor supplemental contract positions @ 3% / \$1,415.37 of Class 1, Step 1 Base per the negotiated agreement:

WCSCC RESIDENT EDUCATOR/ PROGRAM MENTORS
Sarah Andrasik
Erin Baker
Kimberly Huffman
Julie Keener
Kelly Miller
Kendall Mowrer
Brad Nyholm
Ryley Poling

6. Revision to the employment of Debra McDonald for help with ECE instructor training and planning from August 1, 2026 through June 30, 2027 (*was 2026*) at \$50.81 per hour/per time sheets/as needed for up to 80 hours
7. Employment of the following for the 2026-2027 school year as supplemental positions per the negotiated agreement:

OTHERS		
MSW Committee Chairperson – Emerging Technology	2.0% / \$943.58	Chris Kubilus
MSW Committee Chairperson – Positive Behavioral Intervention and Supports (PBIS)	2.0% / \$943.58	Ryley Poling
MSW Committee Chairperson – Staff Wellness	2.0% / \$943.58	Samantha Skelly (1%) & Alyssa Sleutz (1%)

8. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2026-2027 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Jessica Calabretta	HS Nursing	IV	14	\$35.45	9/23/26

9. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2026-2027 year. Certified substitutes are paid at \$120 per day for days 0-30 and then at \$140 per day for more than 30 days worked at WCSCC:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
John Bowers	HS Academic/Career Tech Teacher	9/23/26
Barbara Brazis-Lang	HS Academic/Career Tech Teacher	9/23/26
Lei Jing	HS Academic/Career Tech Teacher	9/23/26
Stephen Jolly	HS Academic/Career Tech Teacher	9/23/26
Jackie Leatherman	HS Academic/Career Tech Teacher	9/23/26
Eric Natalizio	HS Academic/Career Tech Teacher	9/23/26
Jim Thieret	HS Academic/Career Tech Teacher	9/23/26

10. Employment of Sandy Elliott to provide Adult Education support at \$58.86 per hour from October 10, 2026 through June 30, 2027, part-time/hourly/as needed/per time sheets
11. Employment of the following Certified Personnel for Adult Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2026-2027 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Ethan Bachman	Instructor, Aspire, IELCE & FLT	IV	7	\$28.83	9/2/26
Jessica Calabretta	Adult Education Certified Nursing Instructor	IV	14	\$35.45	10/1/26
Melody Martell	Adult Education Certified Supplemental - CPR	IV	10	\$31.11	8/13/26
James Mumaw	Adult Education Certified T&I Instructor	IV	12	\$33.43	9/2/26

B. Classified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE DATE
Deborah Ault	Substitute – General Casual Labor	Resignation	9/8/26
Rick Burkholder	Aide/Monitor	Resignation	8/16/26
Sharon Tackett	Custodian	Retirement	12/31/26

2. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE
Scott Viator	Aide/Monitor	New 1 (7/1/23)	Hrly/time shfts/reg sched/as needed up to 29.5 hrs/wk – in combination with Adult Education hours	I	3	\$17.35

C. Consultant Contracts

1. Ramsier Financial, Retirement Planning Today, on or about October 8 & 15, 2026, \$30 per student

2. Ramsier Financial, Retirement Planning Today, on or about October 13 & 20, 2026, \$30 per student

D. Volunteers

Aspire & ESOL Volunteers		Effective Date
Trace Graf	College of Wooster Student	8/27/26
Reeve Helvoigt	College of Wooster Student	9/4/26
Meredith Holder	Wayne Co. Board of Elections	9/4/26
Grant Mentzer	College of Wooster Student	8/27/26
Andrew Rombach	College of Wooster Student	8/27/26
Nicholas Schade	College of Wooster Student	8/27/26
Kaedyn Yonker	College of Wooster Student	8/27/26
Avidor Wolkenberg	College of Wooster Student	8/31/26

E. Approval to remove the following from inventory (none)

F. Approval to accept the following donation(s):

1. Jaws of Life from the Wooster Fire Department for use by the Fire/EMT program, with an approximate value of \$2,000
2. Donations received from the following businesses/organizations for the WCSCC Drug Free Program:

BUSINESS/ORGANIZATION	AMOUNT
Aultman Hospital	\$500
Seaman Corporation	\$500

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements **(Roll Call)**

1. Approval of the Ohio School Plan policy endorsement increasing property coverage for the District's 50 light poles, effective July 29, 2026, at an additional premium of \$437 (copies available)
2. Approval of the Ohio School Plan policy endorsement establishing increased permanent property and equipment coverage associated with the Ag Mechanics Lab Addition and Renovations, effective August 12, 2026, at an additional premium of \$1,879 (copies available)
3. Approval of the Ohio School Plan policy endorsement increasing miscellaneous equipment coverage associated with Fire/EMT, effective August 13, 2026, at an additional premium of \$55 (copies available)
4. Approval of an engagement letter from the Ohio Auditor of State for the FY26 audit of WCSCC for a total cost of up to \$22,274 for fees and expenses (copies available)

5. Approval of an Affiliation Agreement with MedPro Group for the purpose of providing a clinical component for the Adult Medical Assisting Program (copies available)

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call)

1. Approval of a resolution to approve Josi Weaver-Kranz for an Alternative Administrative Specialist for the 2026-2028 school years (**Exhibit G**)

Motion to approve Resolution 1. (Roll Call)

C. Documents and Materials (Voice)

1. Approval of the following overnight field trip request(s) (copies available):

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
SkillsUSA	Fall Leadership Conference	Greater Columbus Convention Center – Columbus, OH	11/12-11/13/26	30	3	0

2. Approval of the revised Adult Education Employee Handbook (copies available)
3. Approval of the following job description(s) (copies available):
 - a. Adult Education Administrative Assistant – Fiscal & Data Services
 - b. Adult Education Student Services Coordinator

VI. NEW BUSINESS (ROLL CALL)

- A. Approval of the Memorandum of Understanding between the Wayne County Joint Vocational School Education Association (WCJVSEA) and the Wayne County Joint Vocational School District (WCJVSD) for adding the position of 3 E's Advisor to the list of supplemental positions at a rate of 2.0% of the Class 1 Step 1 Base (copies available)

Motion to approve Item A. (Roll Call)

- B. Approval of the Memorandum of Understanding between the Wayne County Joint Vocational School Education Association (WCJVSEA) and the Wayne County Joint Vocational School District (WCJVSD) for the approval of the Fire/EMT Instructor to use personal leave the day of the October in-service on October 16, 2026 based on a pre-employment commitment for a pre-planned family vacation (copies available)

Motion to approve Item B. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. Board discussion

VIII. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be Wednesday, October 21, 2026 in G101/Board Room.
The reception will begin at 6:00 p.m. and the meeting will follow at 6:30 p.m.**