MINUTES OF THE REGULAR BOARD MEETING

OF THE

WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT

BOARD OF EDUCATION

August 19, 2026

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Sandra Cerniglia at 7:08 p.m. on Wednesday, August 19, 2026, held in the Career Center's Administration Building G101 Board Room.

Call to Order – Pledge of Allegiance – Moment of Silence

ROLL CALL
Roll Call showed members Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz were in attendance.

Brad Yochheim was unable to attend.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS
Roll Call Vote to Approve the August 19, 2026, Regular Board Meeting Agenda and Addendum as presented/amended.

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

A. Certified Employment

Addition of 8. Employment of the following for the 2026-2027 school year as supplemental positions per the negotiated agreement:

STUDENT CLUBS		
Key Club	2.5% / $1,179.48	Helena Ritchey (1.25%) & Samantha Skelley (1.25%)
OTHERS		
Resident Educator Coordinator	7.0% / $3,302.53	Angela Ramsay

Addition of 9. Employment of the following as an hourly Certified Teaching Assistant for the 2026-2027 school year:

NAME	CONTRACT	CLASS	STEP	EFFECTIVE
John Miller	12th 1 (as needed/per time sheets, not to exceed 200 hrs. total AND not to exceed 29.5 hrs/wk)	Masters - $33.18/hr	4	8/31/26

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B. Classified Employment

Addition of 4. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE
Melanie Bonidie	Aide/Monitor	New 1 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	5	$18.16
Shannon Gray	Aide/Monitor	New 1 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6	$18.72

V. REGULAR AGENDA

B. Resolutions **(Roll Call)**

Addition of 2. Approval of the resolution nominating Sandra Cerniglia, Susie Lawson, John Smith, and Doug Stuart for the Ohio School Boards Association Recognition Award (copies available)

Motion to approve Resolution 2 by Anjanette James, second by Greg Roadruck
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

Removal of **VIII. EXECUTIVE SESSION**

A. Executive Session (for the purpose of considering the employment of a public employee)

Motion by Anjanette James, second by Lisa Gwin
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS
Jeff Mehling

BOARD MINUTES
Motion and then Voice Vote to approve the minutes from the July 15, 2026 Regular Meeting.

Motion by Susie Lawson, second by Doug Stuart
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

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SUPERINTENDENT'S REPORT

A. Director's Report

B. Principal's Report

C. Strategic Plan Update

D. Take Home Notes

E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Labor Day – No School	9/7/26	M		
Fair Day – No School	9/14/26	M		
In-Service Day – No School	9/15/26	T		
WCSCC Regular Board Meeting	9/23/26	W	G101/Board Room	6:30 p.m.
Trades & Treats	10/8/26	Th	WCSCC	5-6:30 p.m.
Parent Teacher Conferences	10/15/26	Th	WCSCC	4-8 p.m.
In-Service Day – No School	10/16/26	F		8 a.m. – 3 p.m.

Motion and then Voice Vote to approve the Superintendent's Report items A – E.

Motion by Greg Roadruck, second by Anjanette James
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

TREASURER'S CONSENT AGENDA

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

A. Finance

1. Approval of the list of purchase orders and budgetary check register for July 2026

2. Approval of the Financial Reports for July 2026

3. Approval of the Financial Forecast

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TREASURER'S CONSENT AGENDA – (Con't)

4. Approval of the following fund transfer:

   From:

   001 General Fund $1,000

   To:

   018-9600 Board/ADM Scholarship fund $1,000

Motion and then Voice Vote to approve the Treasurer's Consent Agenda Items 1 - 4.

Motion by Ann Tschantz, second by Bonnie Nair
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

SUPERINTENDENT'S CONSENT AGENDA

NOTES:
• Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
• All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE DATE
Katlyn Day	AE Nursing Instructor	Resignation	7/1/26
Patricia Wehn	AE Nursing Instructor	Retirement	7/15/26

2. Employment of Debra McDonald for help with ECE instructor training and planning from August 1, 2026 through June 30, 2027 at $50.81 per hour/per time sheets/as needed for up to 80 hours

3. Approval for Angela Ramsay to be paid 1/7 of her salary for zero period prep during the 2026-2027 school year to help maximize hours for our Cosmetology Students to meet State of Ohio Board of Cosmetology licensure requirements

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

4. Revision to the employment of the following person(s) as full-time Certified Personnel for the 2026-2027 school year as per Board Policy and the negotiated agreement and due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE	SALARY
Madeline *(was Madelyn)* Wright	Social Studies Instructor	New 1	185	4 *(was 2)*	0	8/11/26	$49,066 *(was $46,707)*

5. Revision to the employment of the following person(s) as full-time Certified Personnel for the 2026-2027 school year as per Board Policy and the negotiated agreement, due to submission of the required request for a Continuing Contract:

NAME	CONTRACT	CLASS	STEP	SALARY
Charlotte Allen	**New C** *(was 2 of 2)*	7	13	$83,931

6. Employment of the following for the 2026-2027 school year for Extra Help supplemental positions per the negotiated agreement, as needed, per time sheets:

NAME	STEP	HOURLY RATE
Erin Baker	4 Masters	$33.18
Donna Ehlert-Mowery	8 Masters	$39.16
Taylor Lab	1 Bachelors	$26.21
Jennifer Smilan	5 Masters	$34.68

7. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2026-2027 year. Certified substitutes are paid at $120 per day for days 0-30 and then at $140 per day for more than 30 days worked at WCSCC:

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Deborah Ault	HS Academic/Career Tech Teacher	8/12/26
Wilma Cheatham	HS Academic/Career Tech Teacher	8/12/26
Laurie Mobley	HS Academic/Career Tech Teacher	8/12/26
Dustin Reed	HS Academic/Career Tech Teacher	8/12/26
Nancy Neldon	HS Academic/Career Tech Teacher	8/12/26
William Rutter	HS Academic/Career Tech Teacher	8/12/26

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8. Employment of the following for the 2026-2027 school year as supplemental positions per the negotiated agreement:

STUDENT CLUBS		
Key Club	2.5% / $1,179.48	Helena Ritchey (1.25%) & Samantha Skelley (1.25%)
OTHERS		
Resident Educator Coordinator	7.0% / $3,302.53	Angela Ramsay

9. Employment of the following as an hourly Certified Teaching Assistant for the 2026-2027 school year:

NAME	**CONTRACT**	**CLASS**	**STEP**	**EFFECTIVE**
John Miller	12th 1 (as needed/per time sheets, not to exceed 200 hrs. total AND not to exceed 29.5 hrs/wk)	Masters - $33.18/hr	4	8/31/26

B. Classified Employment

1. Approval of the following resignation(s):

NAME	**POSITION**	**REASON**	**EFFECTIVE DATE**
Melnee Benfield	Substitute	Resignation	7/30/26

2. Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year:

NAME	**POSITION**	**DAYS**	**HOURLY RATE**	**EFFECTIVE DATE**
Brigit Jackson	Custodial/IT/Health	Part time/hrly/as needed /per timesheets up to 29.5 hours per week	$25.68 *Grandfathered Rate*	8/12/26
Rocky Smith	General Casual Labor	Part time/hrly/as needed /per timesheets up to 29.5 hours per week	$19.00 *Grandfathered Rate*	8/12/26

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3. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2026-2027 school year:

NAME	AREA	HOURLY RATE	EFFECTIVE DATE
Deborah Ault	General Casual Labor	$17.80 *Grandfathered Rate*	8/12/26
Shelly Myers	General Casual Labor	$17.00	8/11/26

4. Employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE
Melanie Bonidie	Aide/Monitor	New 1 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	5	$18.16
Shannon Gray	Aide/Monitor	New 1 (7/1/23)	Hrly/time shts/reg sched/as needed up to 29.5 hrs/wk	I	6	$18.72

C. Consultant Contracts (none)

D. Volunteers

Aspire & ESOL Volunteers	
Reeve Helvoigt	College of Wooster Student

E. Approval to remove the following from inventory:

1. IC Corp Conventional Bus #19, Bar Code Tag 00012218, VIN#4DRBUAAN07B473985, Serial #BBG025757. The bus was in very poor condition, and usable parts were removed for use on other buses. This bus cannot be auctioned but will need to be scrapped.

2. Various items from IT that will go to Buildings & Grounds and/or Cyber Security for dismantling, training, and/or recycling (copies available)

F. Approval to accept the following donation(s):

1. $375 in school supply items from the Wayne County Sheriff's Office Stuff the Bus Event to aid in serving students in need of school supply attainment assistance

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

2. Three furnaces from Schar Heating & Cooling to be used in the Adult Education HVAC program, with an estimated value of $500

3. Donations received from the following businesses/organizations for the WCSCC Drug Free Program:

BUSINESS/ORGANIZATION	AMOUNT
Wooster Community Hospital	$500

Motion and then Roll Call vote to approve the Superintendent's Consent Items A - F.

Motion by Zachary Bolinger, second by Susie Lawson
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

REGULAR AGENDA

GRANTS AND AGREEMENTS

1. Approval of a School Resource Officer (SRO) Agreement with the Wayne County Commissioners for the 2026-2027 school year

2. Approval of a Vending Agreement with Lorain Music and Vending Company, Inc. for evening Snack Shack (copies available)

3. Approval to apply for a renewal grant in the approximate amount of $30,000 from the Orrville Area United Way for the Aspire program

4. Approval for Donna Ehlert-Mowery to use her classroom after school hours, for the upcoming school year and next summer, to complete an Orton-Gillingham Practicum with and elementary school student from the Green Local School District. This practicum focuses on teaching students with dyslexia how to read.

5. Approval for the Wayne County League of Women Voters to use the WCSCC Commons for the Annual Candidates Forum on or about October 1, 2026 following conditions in Board Policy

Motion and then Roll Call vote to approve Grants and Agreements

Motion by Doug Stuart, second by Jody Starcher
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

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RESOLUTIONS

1. Approval of an Annual Resolution – Authorization for Use of District Vehicles for Non-School Group Transportation

WHEREAS, The Wayne County Schools Career Center Board of Education is responsible for establishing policies governing the safe, lawful, and mission-aligned use of district-owned vehicles; and

WHEREAS, The Board's authority to provide and regulate student transportation is established under Ohio Revised Code Chapter 3327 and applicable provisions of the Ohio Administrative Code; and

WHEREAS, The Board recognizes that certain transportation activities involving district students, students from other educational institutions, and community members may directly support the district's educational mission, recruitment efforts, student programming, community partnerships, and collaborative initiatives; and

WHEREAS, Such transportation must be conducted in compliance with all applicable federal and state laws, Board policies, administrative guidelines, insurance requirements, and safety standards; and

WHEREAS, The Board desires to provide annual authorization for limited non-school group transportation while maintaining appropriate administrative oversight and accountability.

NOW, THEREFORE, BE IT RESOLVED,

That the Wayne County Schools Career Center Board of Education hereby authorizes the use of district-owned vehicles for approved non-school group transportation involving district students, students from other educational institutions, and community members participating in district-sponsored or district-approved programs, partnerships, events, or services, during the 2026-2027 school year, subject to the conditions and limitations set forth herein.

Approved Usage Categories

1. Student recruitment and outreach activities (e.g., sophomore visits, eighth-grade visits, prospective student tours, and other approved student visitation activities).

2. Career and Technical Student Organizations (CTSOs) and student leadership activities (e.g., Key Club and other approved student organizations aligned with district programming).

3. Community partnerships (e.g., Vital Connections, Stuff The Bus, transportation of guests/participants supporting instructional, career, or programmatic initiatives).

4. Educational collaboration with other schools or programs (e.g., transportation of students from other schools participating in district-hosted programs or events).

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RESOLUTIONS – (Con't)

5. Tutoring and academic support programs classified as extra trips and conducted in accordance with established district procedures, including required documentation and supervision.

Conditions and Limitations

● District instructional and operational transportation needs shall take priority over all other requests.

● Non-routine trips shall not interfere with routine transportation services.

● Any fees/cost recovery shall not exceed actual operational costs.

● Prior approval by the Superintendent or designee is required for all trips.

● A written trip request/authorization and a trip permit (or equivalent district form) shall be completed, approved, and retained in accordance with administrative procedures.

● Required passenger documentation (including permission, emergency, and medical information when applicable) shall be secured and made available to the driver and chaperone(s) in accordance with district procedures.

● Supervision/chaperone requirements shall be determined by the Superintendent or designee based on the nature of the trip and the participants.

● Transportation shall comply with all applicable federal and state requirements, Board policies, administrative guidelines, and insurance/risk management requirements (including FMCSA requirements when applicable).

● The Superintendent or designee may establish fees or cost-recovery procedures when appropriate, consistent with Board policy and applicable law.

● The Superintendent or designee retains authority to deny or cancel any trip due to safety, staffing, compliance, vehicle availability, or operational needs.

● District vehicles shall not be used for personal, private, or non-mission-aligned purposes.

Administrative Authority

The Superintendent or designee is authorized to approve or deny individual transportation requests and to establish, implement, and enforce administrative procedures necessary to ensure legal compliance, safety, documentation, supervision, and risk management.

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RESOLUTIONS – (Con't)

Effective Period

This authorization shall remain in effect for the 2026-2027 school year and shall be reviewed annually by the Board of Education.

Motion and then Roll Call vote to approve Resolution 1

Motion by Susie Lawson, second by John Smith
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

2. Approval of the resolution nominating Sandra Cerniglia, Susie Lawson, John Smith, and Doug Stuart for the Ohio School Boards Association Recognition Award

WHEREAS, Sandra Cerniglia, Susie Lawson, John Smith, and Doug Stuart,

all board members at the Wayne County Joint Vocational School District, have served the district with distinction; and

WHEREAS, Sandra Cerniglia, Susie Lawson, John Smith, and Doug Stuart have dedicated their time for the betterment of the students and community; and

WHEREAS, Sandra Cerniglia, Susie Lawson, John Smith, and Doug Stuart have proven to be dedicated to the craft of board governance through their commitment to training, service and governance skills; and

WHEREAS, such measures have advanced student achievement in the district and improved the governance of the district; therefore be it

RESOLVED, that the board of education of the Wayne County Joint Vocational School District nominates Sandra Cerniglia, Susie Lawson, John Smith, and Doug Stuart for the Ohio School Boards Association's Recognition Award.

Motion and then Roll Call vote to approve Resolution 1

Motion by Anjanette James, second by Greg Roadruck
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

DOCUMENTS AND MATERIALS
None

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NEW BUSINESS

A. Approval of the following out-of-state professional development:

CONFERENCE	REASON	LOCATION	DATE	# STAFF	# ADMIN	COST PER ATTENDEE
National Council of Social Studies (NCSS)	Kimberly Huffman is on the board for NCSS	Hyatt Regency Chicago, IL	12/2-12/6/26	1	0	Flight Estimate = $300 Registration = $375 Meals = $150 (NCSS paying for 2 days of meals) Shuttle/Transportation = $80 Hotel = $279 (sharing room/splitting costs and NCSS pays for 2 nights) TOTAL = $1,184

Motion and then Roll Call vote to approve Item A

Motion by Susie Lawson, second by Zachary Bolinger
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

B. Approval of a payment to Aultman Orrville for tele-health services rendered during Fiscal Year 2025-2026 in the amount of $6,000. The invoice was received after the close of the fiscal year, requiring Board approval prior to payment.

Motion and then Roll Call vote to approve Item B

Motion by Bonnie Nair, second by Jody Starcher
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

ITEMS OF DISCUSSION

A. Capital Conference Planning

B. The board discussed the draft superintendent evaluation

C. Rhonda Turner will receive the Northeast OSBA – Outstanding Classified Employee Award in Warren on September 30 at 5:30 at the OSBA NE Region Meeting

D. The board discussed PI Levy ballot language and other facts related to PI and to the levy.

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MOTION TO ADJOURN

Motion and then Voice Vote to adjourn at 8:22 p.m.

Motion by Anjanette James, second by Bonnie Nair
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Susie Lawson, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart and Ann Tschantz

_____
President

_____
Treasurer