MINUTES OF THE REGULAR BOARD MEETING

OF THE

WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT

BOARD OF EDUCATION

September 23, 2026

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Sandra Cerniglia at 6:30 p.m. on Wednesday, September 23, 2026, held in the Career Center's Administration Building G101 Board Room.

Call to Order – Pledge of Allegiance – Moment of Silence

ROLL CALL
Roll Call showed members Zachary Bolinger, Sandra Cerniglia, Lisa Gwin, Anjanette James, Bonnie Nair, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim were in attendance.

Susie Lawson was unable to attend.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS
Roll Call Vote to Approve the September 23, 2026, Regular Board Meeting Agenda and Addendum as presented/amended.

II. SUPERINTENDENT'S REPORT (VOICE)

Revision to D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Parent Teacher Conferences	10/15/26	Th	WCSCC	4-8 p.m. *(was 4-7 p.m.)*

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

A. Certified Employment

Revision to 4. Removal of the employment of the following for the 2026-2027 school year as supplemental positions per the negotiated agreement:

OTHERS		
Dual Enrollment	1.5% / $707.69	Andrew Fuller

Addition to 9. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2026-2027 year. Certified substitutes are paid at $120 per day for days 0-30 and then at $140 per day for more than 30 days worked at WCSCC:

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AGENDA CORRECTIONS, ADDITIONS, AND DELETIONS – (Con't)

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Chad Dial	HS Career Tech Teacher – Fire/EMT Only	9/24/26
Tara Ladrach	HS Career Tech Teacher – Fire/EMT Only	9/24/26

B. Classified Employment

Revision to 2. Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year *(was employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year):*

NAME	POSITION	DAYS	HOURLY RATE	EFFECTIVE DATE
Scott Viator	General Casual Labor *(was Aide/Monitor)*	Hrly/time shts/as needed up to 29.5 hrs/wk - in combination with Adult Education hours	$17.00 *(was Class 1/Step 3/$17.35)*	9/8/26

Addition of 3. Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year:

NAME	POSITION	DAYS	HOURLY RATE	EFFECTIVE DATE
Brian Lewis	General Casual Labor	Hrly/time shts/as needed up to 29.5 hrs/wk	$17.00	9/24/26

VI. NEW BUSINESS (ROLL CALL)

Addition of C. Approval of the revised Adult Education Hourly Rates Pay Scale

Motion by Zachary Bolinger, second by Brad Yochheim
Motion Carried.
Yes: Zachary Bolinger, Sandra Cerniglia, Lisa Gwin, Anjanette James, Bonnie Nair, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

Greg Roadruck entered at 6:38 p.m.

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PUBLIC PARTICIPATION/INTRODUCTION OF GUESTS

1. 30 total minutes for Public Participation (or 10 people for 3 minutes each)
2. 3 minutes maximum per person
3. Participants shall be professional and speak no more than one at a time.
4. Participants shall address no one other than Board President or Superintendent.

The following addressed the Board:

Stephanie Bianchi, Parent, 18236 Goudy Rd., Dalton addressed the merging of two labs into one lab for IT Media.

BOARD MINUTES
Motion to approve the minutes from the August 19, 2026 Special Board Meeting and August 19, 2026 Regular Meeting.

Motion by Jody Starcher, second by Bonnie Nair
Motion carried.
Yes: Zachary Bolinger, Sandra Cerniglia, Lisa Gwin, Anjanette James, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

SUPERINTENDENT'S REPORT

A. Director's Report **(Exhibit C)**

B. Principal's Report **(Exhibit D)**

C. Take Home Notes

D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Wayne Co. League of Women Voters Candidate Night	10/1/26	Th	Commons	5-9 p.m.
Trades & Treats	10/8/26	Th	WCSCC	5-6:30 p.m.
Parent Teacher Conferences	10/15/26	Th	WCSCC	4-8 p.m.
Teacher In-Service – No School	10/16/26	F		
WCSCC Regular Board Meeting	10/21/26	W	G101/Board Room	6:00 p.m. Reception 6:30 p.m. Meeting
Fall Advisory Committee Meetings	10/28/26	Th	WCSCC	4:45-7 p.m.

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SUPERINTENDENT'S REPORT - (Con't)

Motion and then Voice Vote to approve Superintendent's Report items A - D

Motion by Anjanette James, second by Doug Stuart
Motion carried.
Yes: Zachary Bolinger, Sandra Cerniglia, Lisa Gwin, Anjanette James, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

TREASURER'S CONSENT AGENDA

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

A. Finance

1. Approval of the list of purchase orders and budgetary check register for August 2026

2. Approval of the Financial Reports for August 2026

Motion and then Voice Vote to approve the Treasurer's Consent Agenda Items 1 – 2.

Motion by Ann Tschantz, second by Brad Yochheim
Motion carried.
Yes: Zachary Bolinger, Sandra Cerniglia, Lisa Gwin, Anjanette James, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

TJ DeAngelis entered at 7:02 p.m.

SUPERINTENDENT'S CONSENT AGENDA

NOTES:
- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

The Superintendent recommends the following actions:

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE DATE
Deborah Ault	HS Academic/Career Teach Teacher	Resignation	9/8/26
Barbara Moline	AE Proctor	Retirement	10/1/26

2. Taylor Lab, Science Instructor, move to Class 3, Step 3 at $55,483 due to the completion of required coursework/semester hours and/or certification/licensure requirements per the negotiated agreement, effective 2026-2027 year

3. Employment of Debra McDonald for assistance with the Resident Educator Program from August 1, 2026 through June 30, 2027 at $50.81 per hour/per time sheets/as needed for up to 40 hours

4. Employment of the following for the 2026-2027 school year as supplemental positions per the negotiated agreement:

OTHERS		
Dual Enrollment	1.5% / $707.69	Kelly Calderone-Davis
Dual Enrollment	1.5% / $707.69	Kimberly Huffman
Dual Enrollment	1.5% / $707.69	Julie Keener
Dual Enrollment	1.5% / $707.69	Kelly Miller
Dual Enrollment	1.5% / $707.69	Helena Ritchey

5. Employment of the following certified staff for the 2026-2027 school year as Mentor supplemental contract positions @ 3% / $1,415.37 of Class 1, Step 1 Base per the negotiated agreement:

WCSCC RESIDENT EDUCATOR/ PROGRAM MENTORS
Sarah Andrasik
Erin Baker
Kimberly Huffman
Julie Keener
Kelly Miller
Kendall Mowrer
Brad Nyholm
Ryley Poling

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

6. Revision to the employment of Debra McDonald for help with ECE instructor training and planning from August 1, 2026 through June 30, 2027 *(was 2026)* at $50.81 per hour/per time sheets/as needed for up to 80 hours

7. Employment of the following for the 2026-2027 school year as supplemental positions per the negotiated agreement:

OTHERS		
MSW Committee Chairperson – Emerging Technology	2.0% / $943.58	Chris Kubilus
MSW Committee Chairperson – Positive Behavioral Intervention and Supports (PBIS)	2.0% / $943.58	Ryley Poling
MSW Committee Chairperson – Staff Wellness	2.0% / $943.58	Samantha Skelly (1%) & Alyssa Sleutz (1%)

8. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2026-2027 year:

NAME	**AREA**	**CLASS**	**STEP**	**HOURLY RATE**	**EFFECTIVE DATE**
Jessica Calabretta	HS Nursing	IV	14	$35.45	9/23/26

9. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2026-2027 year. Certified substitutes are paid at $120 per day for days 0-30 and then at $140 per day for more than 30 days worked at WCSCC:

NAME	**SUBSTITUTE TEACHING AREA(S)**	**EFFECTIVE DATE**
John Bowers	HS Academic/Career Tech Teacher	9/23/26
Barbara Brazis-Lang	HS Academic/Career Tech Teacher	9/23/26
Chad Dial	HS Career Tech Teacher – Fire/EMT Only	9/24/26
Lei Jing	HS Academic/Career Tech Teacher	9/23/26
Stephen Jolly	HS Academic/Career Tech Teacher	9/23/26
Tara Ladrach	HS Career Tech Teacher – Fire/EMT Only	9/24/26
Jackie Leatherman	HS Academic/Career Tech Teacher	9/23/26
Eric Natalizio	HS Academic/Career Tech Teacher	9/23/26
Jim Thieret	HS Academic/Career Tech Teacher	9/23/26

10. Employment of Sandy Elliott to provide Adult Education support at $58.86 per hour from October 10, 2026 through June 30, 2027, part-time/hourly/as needed/per time sheets

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

11. Employment of the following Certified Personnel for Adult Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2026-2027 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE DATE
Ethan Bachman	Instructor, Aspire, IELCE & FLT	IV	7	$28.83	9/2/26
Jessica Calabretta	Adult Education Certified Nursing Instructor	IV	14	$35.45	10/1/26
Melody Martell	Adult Education Certified Supplemental - CPR	IV	10	$31.11	8/13/26
James Mumaw	Adult Education Certified T&I Instructor	IV	12	$33.43	9/2/26

B. Classified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE DATE
Deborah Ault	Substitute – General Casual Labor	Resignation	9/8/26
Rick Burkholder	Aide/Monitor	Resignation	8/16/26
Sharon Tackett	Custodian	Retirement	12/31/26

2. Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year *(was employment of the following person(s) as part-time/hourly/per time sheets/regularly scheduled/as needed, per Board Policy and the negotiated agreement, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year):*

NAME	POSITION	DAYS	HOURLY RATE	EFFECTIVE DATE
Scott Viator	General Casual Labor	Hrly/time sheets/as needed up to 29.5 hrs/wk – in combination with Adult Education hours	$17.00	9/8/26

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

3. Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2026-2027 school year:

NAME	POSITION	DAYS	HOURLY RATE	EFFECTIVE DATE
Brian Lewis	General Casual Labor	Hrly/time shts/as needed up to 29.5 hrs/wk	$17.00	9/24/26

C. Consultant Contracts

1. Ramsier Financial, Retirement Planning Today, on or about October 8 & 15, 2026, $30 per student
2. Ramsier Financial, Retirement Planning Today, on or about October 13 & 20, 2026, $30 per student

D. Volunteers

Aspire & ESOL Volunteers		Effective Date
Trace Graf	College of Wooster Student	8/27/26
Reeve Helvoigt	College of Wooster Student	9/4/26
Meredith Holder	Wayne Co. Board of Elections	9/4/26
Grant Mentzer	College of Wooster Student	8/27/26
Andrew Rombach	College of Wooster Student	8/27/26
Nicholas Schade	College of Wooster Student	8/27/26
Kaedyn Yonker	College of Wooster Student	8/27/26
Avidor Wolkenberg	College of Wooster Student	8/31/26

E. Approval to remove the following from inventory (none)

F. Approval to accept the following donation(s):

1. Jaws of Life from the Wooster Fire Department for use by the Fire/EMT program, with an approximate value of $2,000

2. Donations received from the following businesses/organizations for the WCSCC Drug Free Program:

BUSINESS/ORGANIZATION	AMOUNT
Aultman Hospital	$500
Seaman Corporation	$500

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SUPERINTENDENT'S CONSENT AGENDA - (Con't)

Motion and then Roll Call vote to approve the Superintendent's Consent Agenda A – F.

Motion by Doug Stuart, second by Bonnie Nair
Motion carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis Lisa Gwin, Anjanette James, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

REGULAR AGENDA

A. Grants and Agreements

1. Approval of the Ohio School Plan policy endorsement increasing property coverage for the District's 50 light poles, effective July 29, 206, at an additional premium of $437 (copies available)

2. Approval of the Ohio School Plan policy endorsement establishing increased permanent property and equipment coverage associated with the Ag Mechanics Lab Addition and Renovations, effective August 12, 2026, at an additional premium of $1,879 (copies available)

3. Approval of the Ohio School Plan policy endorsement increasing miscellaneous equipment coverage associated with Fire/EMT, effective August 13, 2026, at an additional premium of $55 (copies available)

4. Approval of an engagement letter from the Ohio Auditor of State for the FY26 audit of WCSCC for a total cost of up to $22,274 for fees and expenses (copies available)

5. Approval of an Affiliation Agreement with MedPro Group for the purpose of providing a clinical component for the Adult Medical Assisting Program (copies available)

Motion and then Roll Call Vote to approve Grants and Agreements 1 – 5.

Motion by Lisa Gwin, second by Brad Yochheim
Motion carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

B. Resolutions

1. Approval of a resolution to approve Josi Weaver-Kranz for an Alternative Administrative Specialist for the 2026-2028 school years

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RESOLUTIONS - (Con't)

WHEREAS, Ohio Administrative Code 3302-24-12 authorizes the State Board of Education of Ohio to issue a two-year Alternative Administrative Specialist License, at the request of the board of education of a joint vocational school district, to a qualified individual who has been appointed to serve as an administrative specialist working in a central-office or supervisory capacity; and

WHEREAS, the Board has determined that the position of Adult Education Student Services Coordinator is an administrative position involving central-office and/or supervisory responsibilities and is appropriate for service under an Administrative Specialist License; and

WHEREAS, the Board has appointed Josi Weaver-Kranz to the position of Adult Education Student Services Coordinator, effective September 23, 2026, subject to obtaining and maintaining the licensure or other credentials required for the position; and

WHEREAS, Josi Weaver-Kranz possesses a bachelor's or master's degree from an accredited institution of higher education, satisfies the applicable academic requirements, and has documented successful experience in teaching, administration, education, and/or management consistent with the requirements of Ohio Administrative Code 3302-24-12; and

WHEREAS, the Board desires to request that the State Board of Education of Ohio issue Josi Weaver-Kranz a two-year Alternative Administrative Specialist License so that she may serve the District in the position of Adult Education Student Services Coordinator; and

WHEREAS, the District will provide the mentoring and professional development requirements applicable to an individual serving under an Alternative Administrative Specialist License in accordance with Ohio Administrative Code 3302-24-12, including assignment of an appropriately licensed administrator as mentor, completion of the required competency-based self-assessment, development of a personal learning plan, and participation in the required structured mentoring program.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Wayne County Joint Vocational School District hereby appoints Josi Weaver-Kranz to serve as Adult Education Student Services Coordinator, a central-office and/or supervisory administrative specialist position, effective September 23, 2026; and

BE IT FURTHER RESOLVED, that the Board hereby requests, pursuant to Ohio Administrative Code 3302-24-12, that the State Board of Education of Ohio issue Josi Weaver-Kranz a two-year Alternative Administrative Specialist License to permit her service in the position of Adult Education Student Services Coordinator; and

BE IT FURTHER RESOLVED, that the Superintendent, Treasurer, and/or their designees are authorized to execute and submit such documentation and take such additional actions as may be necessary to support the application for and issuance of the Alternative Administrative Specialist License.

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RESOLUTIONS – (Con't)

Motion and then Roll Call vote to approve Resolution 1

Motion by Greg Roadruck, second by Jody Starcher
Motion carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

C. Documents and Materials

1. Approval of the following overnight field trip request(s) (copies available):

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
SkillsUSA	Fall Leadership Conference	Greater Columbus Convention Center – Columbus, OH	11/12-11/13/26	30	3	0

2. Approval of the revised Adult Education Employee Handbook (copies available)

3. Approval of the following job description(s) (copies available):

   a. Adult Education Administrative Assistant – Fiscal & Data Services
   b. Adult Education Student Services Coordinator

Motion and then Voice Vote to approve Documents and Materials 1 – 3.

Motion by John Smith, second by Anjanette James
Motion carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

NEW BUSINESS

A. Approval of the Memorandum of Understanding between the Wayne County Joint Vocational School Education Association (WCJVSEA) and the Wayne County Joint Vocational School District (WCJVSD) for adding the position of 3 E's Advisor to the list of supplemental positions at a rate of 2.0% of the Class 1 Step 1 Base (copies available)

Motion and then Roll Call Vote to approve New Business Item A.

Motion by Greg Roadruck, second by Jody Starcher
Motion carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

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NEW BUSINESS – (Con't)

B. Approval of the Memorandum of Understanding between the Wayne County Joint Vocational School Education Association (WCJVSEA) and the Wayne County Joint Vocational School District (WCJVSD) for the approval of the Fire/EMT Instructor to use personal leave the day of the October in-service on October 16, 2026 based on a pre-employment commitment for a pre-planned family vacation (copies available)

Motion and then Roll Call Vote to approve New Business Item B.

Motion by Ann Tschantz, second by John Smith
Motion carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

C. Approval of the revised Adult Education Hourly Rates Pay Scale

Motion and then Roll Call Vote to approve New Business Item C.

Motion by Jody Starcher, second by Anjanette James
Motion carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

ITEMS OF DISCUSSION

A. Board Discussion

1. Superintendent and Treasurer evaluations
2. OSBA Capital Conference
3. OSBA Public Education for Wayne County

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ADJOURNMENT

Motion and then Voice Vote to adjourn at 7:24 p.m.

Motion by Ann Tschantz, second by Greg Roadruck
Motion carried.
Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Anjanette James, Bonnie Nair, Greg Roadruck, John Smith, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

_____
President

_____
Treasurer