



Kip Crain, Superintendent
Mary A. Workman, Treasurer
Matt Brown, Principal

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**THE WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Wednesday, June 25, 2025

6:30 p.m.

Agenda (Exhibit A)

I. OPENING

- A. Call to Order – Pledge of Allegiance – Moment of Silence
- B. Roll Call
- C. Motion to approve the June 25, 2025 Agenda – corrections – additions – deletions **(Roll Call)**
- D. Public Participation/Introduction of Guests
- E. Fire/EMT Program Research presentation by Lynette Boggs, CTE Supervisor
- F. Motion to approve the minutes from the May 21, 2025 Regular Meeting **(Exhibit B) (Voice)**
- G. Executive Session (if needed) **(Roll Call)**

II. SUPERINTENDENT’S REPORT (VOICE)

- A. Director’s Report **(Exhibit C – to be presented at the meeting)**
- B. Principal’s Report **(Exhibit D)**
- C. Update on Administration and Staffing
- D. Updates on Superintendent’s Advisory Committees
- E. Updates on Field Trips and Chaperones
- F. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
4 th of July Holiday	7/4/25	F		

July Board Meeting	7/16/25	W	G101/Board Room	6:30 p.m. Regular Meeting
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Motion to approve Superintendent's Report (Voice)

III. TREASURER'S CONSENT AGENDA (ROLL CALL)

NOTE: Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.

The Treasurer recommends the following actions:

A. Finance

1. Approval of the list of purchase orders and budgetary check register for May 2025 **(Exhibit E)**
2. Approval of the Financial Reports for May 2025 **(Exhibit F)**
3. Approval of the FY25 Amended Appropriations **(Exhibit G – to be distributed at the meeting)**
4. Approval of the FY26 Temporary Appropriations **(Exhibit H – to be distributed at the meeting)**
5. Approval to accept the Health Care Coverage Rates through the Stark County COG beginning July 1, 2025 **(Exhibit I)**
6. Approval of the 2025-2026 Student Activity Account (SAA) Budgets as proposed per the SAA Account Portfolio (copies available)
7. Approval of the 2025-2026 Rotary Account Budgets as proposed per the Rotary Account Portfolio (copies available)
8. Approval of the following Fund Transfers:

From:

001 General Fund \$ 5,250

To:

018-9814 Safe & Drug Free Clubs of America \$ 5,250

Approvals of the following Fund Transfers after July 1, 2025:

From:

001 General Fund \$164,757

To:

034 OSFC Maintenance Fund

\$164,757

9. Approval of the following Change Funds for the 2025-2026 school year:

2025-2026 CHANGE FUNDS	
TO	AMOUNT
Treasurer's Office	\$100.00
Adult Education Office	\$100.00
Dale Tackett - Student Fees	\$75.00
Crystal Douglass - Student Fees	\$75.00
Dale Tackett - Customer Service Change	\$250.00
Pam Tarleton	\$450.00
- Cafeteria (\$300.00)	
- Snack Shack (\$150.00)	
Peter Kerling – Grass Roots Café	\$350.00
Sara Hostetler - Animal Science	\$50.00
Alex DeWitt – Agribusiness & Production	\$100.00
Angela Ramsay - Cosmetology High School	\$150.00
Kathy Hanna – Hospitality Career Café	\$100.00
Sandra Elliott - Cosmetology Adult Ed.	\$75.00
Steve Svab - Ag Mechanics	\$100.00
Dave Leatherman - Auto Tech	\$150.00
Jeff Mehling - Welding	\$50.00
Ben McConahay -Truck Mechanics	\$50.00
Rod Martell - Carpentry	\$50.00
Bruce Steiner- Precision Machining	\$50.00
Brad Nyholm - Graphic Design	\$50.00
Garage Sale	\$100.00
Total:	\$2,475.00

Motion to approve the Treasurer's Consent Agenda (Roll Call)

IV. SUPERINTENDENT'S CONSENT AGENDA (ROLL CALL)

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Nancy Neldon	Substitute	Resignation	5/31/25

2. Approval of the following staff to represent the Wayne County Schools Career Center as members on community/professional organizations effective August 1, 2025: Administrators, Managers, Coordinators, Key Club Advisors, and School Board Members
3. Approval of the payment of NEW certified substitutes to attend Substitute Orientation Training annually and to be paid at half the daily rate
4. Approval of the payment of RETURNING certified substitutes to attend Convocation Day from 9 a.m. to Noon and to be paid for these three hours
5. Approval for the following staff to receive a \$100 stipend from Adult & Community Education to participate in the Summer TANF Career Exploration Day on June 11, 2025:

NAME
Terez Bilinovich
Warren Caskey
Amanda Dudte
Krista Garver
David Leatherman
Rod Martell
Brad Nyholm

6. Approval of the following Certified Personnel for extended time for the 2025-2026 school year per the negotiated agreement:

DAYS	NAME
14	Char Allen, Special Education Coordinator
14	Jenny Baechle, Special Education Coordinator
2	Erin Baker, Intervention Specialist
17	Michelle Bower, School Counselor
10	Alexandria DeWitt, Agribusiness and Production
4	David Duffy, Industrial Electronics
5	Tracy Ferguson, School Nurse
12	Dawn Gummo, Special Education Coordinator
1	Deb McDonald, Early Childhood Education and Care
14	Michael McMorrow, Special Education Coordinator
2	Jeff Mehling, Welding Technologies
16	Abby Neidert, School Counselor
7	Angela Ramsay, Cosmetology
7	Samantha Skelley, School Counselor
125 TOTAL	

7. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2025-2026 year:

NAME	AREA	CLASS	STEP	HOURL Y RATE	EFFECTIVE
Ethan Bachman	Adult Education Certified T&I Instructor	IV	6	\$27.64	7/1/25

Erin Bernhart	Adult Education Certified Nursing Instructor	IV	13	\$34.00	7/1/25
Richard Coleman	Adult Education Certified General Int. Instructor	III	8	\$26.07	7/1/25
Jeremy Dombrady	Adult Education Certified T&I Instructor	V	6	\$30.72	7/1/25
Sandy Elliott	AE Certified – Supplemental AE Supervisor	AE/Admin	12	\$58.86	7/1/25
Tracy Ferguson	Adult Education Certified MA – Supplemental	IV	20	\$41.81	7/1/25
Jonathan Geiser	Adult Education Certified T&I Instructor	V	6	\$30.72	7/1/25
Angela Howard	Adult Education Certified Nursing Instructor	IV	16	\$37.15	7/1/25
Angela Howard	Adult Education Certified Nursing Tutor	II	1	\$18.55	7/1/25
Michael Johnson	Adult Education Certified LPN-RN Program Coord.	V	20	\$46.46	7/1/25
Stacy Lavy	Adult Education Certified Nursing Tutor	II	0	\$18.24	7/1/25
Melody Martell	Adult Education Certified MA – Supplemental	IV	10	\$31.11	7/1/25
Christina Reilly	Instructor, Aspire, IELCE, FLT	IV	1	\$23.85	7/1/25
Helena Ritchey	Adult Education Certified T&I – Supplemental	IV	5	\$26.85	7/1/25
Leslie Saunders	Instructor, Aspire, IELCE, FLT	IV	0	\$23.54	7/1/25
Erin Siders	Adult Education Certified Nursing Instructor	IV	15	\$36.07	7/1/25
Bruce Steiner	Adult Education Certified T&I – Supplemental	IV	24	\$41.81	7/1/25
John Stouffer	Adult Education Certified Computer Instructor	IV	3	\$25.31	7/1/25
Joann Tabellion	Adult Education Certified Nursing -Supplemental	IV	16	\$37.15	7/1/25
Beth Weese	Adult Education Certified Nursing Instructor	V	20	\$46.46	7/1/25

B. Classified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Kristi Maximovich	Account Clerk I	Resignation	6/30/25

2. Approval of the following staff to represent the Wayne County Schools Career Center as members on community/professional organizations effective August 1, 2025: Executive Assistant to the Superintendent & District Events Specialist
3. Approval of miscellaneous reimbursements for bus drivers in accordance with board policies and procedures and as approved by supervisor effective July 1, 2025

4. Approval for all part-time bargaining unit staff who attend Convocation Day on August 13, 2025 to receive up to 5.75 hours of pay at their regular rate of pay, per time sheets, for Public School Works Training, working in labs, and morning sessions
5. Approval to employ up to 12 student workers for the 2025-2026 school year part-time/hourly/as needed/per time sheets, not to exceed 29.5 hours per week, per the Student Worker Pay Scale
6. Approval of the payment of NEW classified substitutes to attend Substitute Orientation Training annually and to be paid at half the daily rate
7. Approval of the payment of RETURNING classified substitutes to attend Convocation Day from 9 a.m. to Noon and to be paid for these three hours
8. Employment of Kristi Maximovich to provide training at \$25.74 per hour from July 1, 2025 through June 30, 2026, part-time/hourly/as needed/per time sheets
9. Employment of the following person(s) as Classified Personnel, part-time/as needed/per time sheets/per schedule for the 2025-2026 school year:

NAME	AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Holly Bowman	Bus Driver	7	\$28.20	7/1/25
Vicki Evans	Bus Driver	1	\$24.60	7/1/25
Jerry Gasser	Bus Driver	10	\$30.00	7/1/25
Jessica Gasser	Bus Driver	6	\$27.60	7/1/25
Kathy Keener	Bus Driver	9	\$29.40	7/1/25
Rod Martell	Bus Driver	3	\$25.80	7/1/25
Dave Paridon	Bus Driver	7	\$28.20	7/1/25
Elonit Saucedo	Bus Driver	1	\$24.60	7/1/25

10. Employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2024-2025 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE	EFFECTIVE
Amanda Dudte	Casual Labor	New 1	Part time/hrly/as needed/per time sheets (max. of 40 hrs. per week for Summer Help only)	I	1	\$15.00	6/2/25

11. Revision to the employment of the following person(s) as part-time/hourly/per time sheets/as needed, per Casual Labor Scale, with a maximum of 29.5 hours per week (unless specifically noted) for the 2025-2026 school year:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE
Amanda Dudge	Casual Labor	2 nd 1 (was New 1)	Part time/hrly/as needed/per time sheets (max. of 40 hrs. per week for Summer Help only)	I	1	\$15.00

12. Employment of the following classified individual(s) to substitute in area(s) indicated for the 2025-2026 school year:

NAME	SUBSTITUTE AREA	STEP	HOURLY RATE	EFFECTIVE DATE
Cindy Richard	Admin. Asst.	8	\$17.80	8/13/25
Denise Kotowski	Aide/Monitor	5	\$16.60	8/13/25

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Volvo Day Cab VIN 4V4BBGG35NMC0002, which is old, outdated and being replaced with newer trucks. Will need disassembled and scrapped. Usable parts will be kept. Wheels and newer tires will be put on newer trucks.
2. 2009 International Prostar with bar code 00012382 and 2011 International Prostar with bar code 00012383, which are in fair condition but not road worthy. They are being replaced by newer trucks and will be towed. Engines and transmissions will be pulled for use in Diesel Tech lab.
3. 1994 Freightliner Day Cab serial # 2FUYDCXB8PA425585, which is in fair condition but not road worthy. It will need towed to scrap yard. Engine and transmission will be pulled for use in Diesel Tech lab.
4. HillRom hospital bed with serial #1145-61B63-A, to be donated to CAMO since we are replacing this bed
5. Hospital bed with serial #E318AB4053, to be donated to CAMO since we are replacing this bed
6. Hospital bed with serial #1145-47A40-A, to be donated to CAMO since we are replacing this bed

F. Approval to accept the following donations:

1. Donation of \$50 from Theresa Morgan to be used in the Buildings & Grounds program
2. Donation of \$500 from the National FFA Foundation to be used by students who participate in FFA
3. Donation of electrical components for a trainer from Kimble Companies for use in Adult Education programs, with an approximate value of \$1,500
4. Donation of \$150 from Diane Young to be used for an Adult Education Scholarship

Motion to approve the Superintendent's Consent Agenda (Roll Call)

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

1. Approval of a membership renewal to Ohio Technical Centers for 2025-2026 for a total of up to \$1,600
2. Approval of the College of Wooster Memorandum of Understanding for Student Teacher Finnley Casey (copies available)
3. Approval of a Memorandum of Understanding with the Ohio Talent Development Network (OTDN) to serve as the conduit for job profiling, job matching, consultation, assessments, certifications, etc. (copies available)
4. Approval to apply for a renewal grant in the approximate amount of \$46,024 from the Ohio Department of Higher Education (ODHE) for the Integrated English Literacy & Civics Education Program
5. Approval of an agreement for shared services for the Business Technologies program between Green Local Schools, Orrville City Schools, Rittman Exempted Village Schools, Waynedale Local Schools and the Wayne County Schools Career Center (copies available)
6. Approval of a 2025-2026 Ohio ACTE Organizational Membership renewal at a cost of \$4,500

Motion to approve Grants and Agreements (Roll Call)

B. Resolutions (Roll Call) (none)

C. Documents and Materials (Voice)

1. Approval of a Memorandum of Understanding with North Central State College for College Credit Plus for the 2025-2026 school year (copies available)
2. Approval of the revised 2025-2026 Special Services Guidelines and Procedures (copies available)
3. Approval of the revised 2025-2026 Staff Resource Manual (copies available)
4. Approval of the revised 2025-2026 Student/Parent Handbook (copies available)

Motion to approve Documents and Materials (Voice)

VI. NEW BUSINESS (ROLL CALL)

- 1. Approval of out-of-state professional development for Bruce Steiner, Machining Technologies Instructor, to attend the FANUC Setup, Programming & Machining 4 Day Course in Illinois from July 15-19, 2025 for a total of \$4,282

Motion to approve Item 1. (Roll Call)

VII. ITEMS OF DISCUSSION

- A. First reading of the following revised/new/deleted board policies (copies available):

NUMBER	STATUS	TITLE
7455	Revised	Accounting System for Capital Assets
6320	Revised	Purchasing and Bidding

- B. Board discussion

VIII. EXECUTIVE SESSION

- A. Executive Session (if needed) **(Roll Call)**

IX. MOTION TO ADJOURN (VOICE)

**NOTE: The next Regular Meeting will be Wednesday, July 16, 2025 in G101/Board Room.
The meeting will begin at 6:00 p.m.**