Kip Crain, Ph.D., Superintendent
Mary A. Workman, Treasurer
Lynn R. Moomaw, Director

518 West Prospect Street
Smithville, Ohio 44677

Adult Education: 330-669-7070
Adult Ed Fax: 330-669-7071
High School: 330-669-7000
Website: www.wcscc.org

Welcome to Adult & Community Education

We thought it would be helpful for you to have a few details about the school to make the most of your experience as a student here:

FOOD
The Adult Hospitality Center is open from 8:00 AM to 8:00 PM in the Adult Education Center. A refrigerator and microwave are available for your convenience.

REST ROOMS
Check the building map located in each room by the exit for rest room locations nearest your classroom.

SAFETY
As a school, we are required to perform specific drills throughout the year. You may experience a Fire Drill, Tornado Drill, or Lock Down Drill throughout your training. Everyone in the building is required to participate. Your instructor will guide you through the drill.

In compliance with the Clery Act, WCSCC publishes annual reports containing information about crime prevention, reporting policies, crime statistics, and other safety and security related information. You can find the report online at http://www.wayne-jvs.k12.oh.us/sites/wayne-jvs.k12.oh.us/files/files/ASR%202023.pdf Hard copies are also available upon request at the WCSCC Adult Education Building, 518 West Prospect Street, Smithville, Ohio 44677.

CERTIFICATES
Certificates of completion are awarded to each student who attends 80 percent of scheduled classes of at least five hours duration and satisfactorily completes the required coursework. Additional copies of certificates and transcripts are available from the Adult Education Office at $5 per copy.

SCHOOL CLOSING DUE TO BAD WEATHER
The district offices are not staffed during school closings, please monitor the media listed below.

- FOX 8 WJW television station or their website: fox8.com
- You should also register for text alerts through Remind—see the office for detailed directions.

SUPPORT STAFF
Our office staff can either provide you with the assistance you need or connect you with the right person.

Lucy Ewing at ext. 1023	Monday-Friday	9 am-5:00 pm
Chris Kubilus/Ryan Pearson at ext. 6113	Monday-Thursday	5:00-10:00 pm

The Wayne County Schools Career Center complies with Title II, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, American with Disabilities Act, Age Discrimination in Federal Assisted Program Act, and the Genetic Information Nondiscrimination Act of 2008 in its policies and practices of non-discrimination and harassment against students and employees on the basis of religion, race, color, national origin, sex, disability, military status, age, or genetic information in its program, activities, or employment.