

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

March 19, 2025

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Don Noble at 6:30 p.m. on Wednesday, March 19, 2025, held in the Career Center.

Call to Order – Pledge of Allegiance given by Miranda Smith and Taylor Von Ratibor – Moment of Silence

ROLL CALL

Roll Call showed members Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim were in attendance.

Ryan Kuzma and Doug Stuart were unable to attend.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS

Roll Call Vote to Approve the March 19, 2025, Regular Board Meeting Agenda and Addendum as presented/amended.

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

B. Classified Employment

Addition of 4. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the Non-Bargaining Unit Handbook for the 2024-2025 school year (number of days listed include holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE	EFFECTIVE
Barb Pittard	Account Clerk II	New 1	71 days (prorated from 12 month)	NB Acct Clerk II (7/11)	10	\$23.49	3/24/25

Addition of 5. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Christina Rutter	Aide/Monitor	Resignation	3/14/25

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AGENDA CORRECTIONS, ADDITIONS, DELETIONS – (Con't)

F. Approval to accept the following donations:

Addition to 2. Donations received from the following businesses/organizations for the WCSCC Drug Free Program:

BUSINESS/ORGANIZATION	AMOUNT
Massillon Cable TV Inc.	\$500
Ventrac – Venture Products, Inc.	\$500

V. REGULAR AGENDA

A. Grants and Agreements (Roll Call)

Addition of 8. Approval of a Standard Form of Agreement between SoL Harris/Day Architecture, Inc. and the Wayne County Schools Career Center for professional design services, including the planning phase of renovation of the Agriculture Mechanics Lab and the addition of new parking spaces

Addition of 9. Approval of a Pre-Design Work Agreement with SoL Harris/Day Architecture, Inc. and the Wayne County Schools Career Center for pre-design/probable cost estimate assistance to renovate the Agriculture Mechanics Lab and the addition of new parking spaces (copies available)

VIII. EXECUTIVE SESSION

Revision to A. Executive Session *(was to discuss the employment of a public employee)* (Roll Call)

- To discuss the discipline of a public employee
- To discuss the employment of a public employee

Motion and Roll Call Vote to approve the March 19, 2025, Agenda corrections, additions, and deletions.

Motion by John Smith, second by Jody Starcher

Motion carried.

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim

PUBLIC PARTICIPATION/INTRODUCTION OF GUEST

None

OUTSTANDING BUSINESS PARTNER

Albright Welding Supply

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STUDENT AND STAFF RECOGNITION

Updates given by Randy Clae, Principal, Wooster Christian School, Kara Gorglione, High School Director, Wooster Christian School, Courtney Starkey, Counselor, Wooster Christian School, Tyler Keener, Principal, Northwestern High School, Julie McCumber, Interim Superintendent, Northwestern High School.

1. High School Staff Excellence Award

Erin Baker, Intervention Specialist

2. Northwestern Student Recognition

Karizma Brinker, Interactive Media, WCSCC Student of the Month

Miranda Smith, Medical Assisting, WCSCC Student of the Month

Alexander Boehm, Engineering Technologies, WCSCC Achievement Award

3. Other Schools

Kaylee Bauman, Early Childhood Education & Care, WCSCC Student of the Month – Heritage Private

Isaac Stoller, Machining Technologies, WCSCC Student of the Month – Homeschooled

Taylor Von Ratibor, Welding Technologies, WCSCC Achievement Award – Wooster Christian

BOARD MINUTES

Motion and then Voice Vote to approve the Minutes from the February 19, 2025, Regular Meeting and the March 6, 2025 Special Meeting.

Motion by Brad Yochheim, second by Don Noble

Motion carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim

SUPERINTENDENT'S REPORT

A. Director's Report

B. Principal's Report

C. Email Options for Board Members

D. Updates on Superintendent's Advisory Committees

E. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
Spring Break (No School)	3/24-3/28/25	M-F		
April Board Meeting	4/23/25	4 th W	G101/Board Room	6:00 p.m. Reception 6:30 p.m. Regular Meeting

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SUPERINTENDENT’S REPORT – (Con’t)

Motion and then Voice Vote to approve the Superintendent’s Report Items A-E

Motion by Zachary Bolinger, second Brad Yochheim

Motion carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim

TREASURER’S CONSENT AGENDA

A. Finance

1. Approval of the list of purchase orders and budgetary check register for February 2025
2. Approval of the Financial Reports for February 2025

Motion and then Roll Call Vote to approve the Treasurer’s Consent Agenda Item A.

Motion Zachary Bolinger, second by Jody Starcher

Motion carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim

SUPERINTENDENT’S CONSENT AGENDA

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure and any other required documentation.

The Superintendent recommends the following actions:

A. Certified Employment

1. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2024-2025 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Beth Weese	HS Nursing	V	20	\$46.46	3/19/25

2. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2024-2025 year. Certified substitutes are paid at \$120 per day for days 0-30 and then at \$140 per day for more than 30 days worked at WCSCC:

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

NAME	SUBSTITUTE TEACHING AREA(S)	EFFECTIVE DATE
Matthew Baumiller	Academic Teacher – Long Term Sub in Mathematics Only	4/21/25 through the end of the day on 5/30/25

3. Employment of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, BCI/FBI background checks and appropriate licensure, per time sheets, effective 2024-2025 year:

NAME	AREA	CLASS	STEP	HOURLY RATE	EFFECTIVE
Beth Weese	Adult Education Certified – Nursing Instructor	V	20	\$46.46	3/19/25

B. Classified Employment

1. Approval of the following resignation:

NAME	POSITION	REASON	EFFECTIVE @ END OF DAY
Loretta Peters	Custodian	Retirement	6/30/25

2. Approval of the reimbursement of \$100 for Bus Driver Recertification Training for Kathy Keener
3. Rescind employment of the following person(s) as full-time Classified Personnel as per Board Policy and the Non-Bargaining Unit Handbook for the 2024-2025 school year (number of days listed include holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	HOURLY RATE	STEP	EFFECTIVE
Nathan Richeson	Account Clerk II	New 1	81 days (prorated from 12 month)	NB Acct Clerk II (7/11)	\$21.75	7	3/10/25

4. Employment of the following person(s) as full-time Classified Personnel as per Board Policy and the Non-Bargaining Unit Handbook for the 2024-2025 school year (number of days listed include holidays and are at 8 hrs/day unless otherwise indicated):

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	HOURLY RATE	EFFECTIVE
Barb Pittard	Account Clerk II	New 1	71 days (prorated from 12 month)	NB Acct Clerk II (7/11)	10	\$23.49	3/24/25

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SUPERINTENDENT'S CONSENT AGENDA – (Con')

5. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Christina Rutter	Aide/Monitor	Resignation	3/14/25

C. Consultant Contracts (none)

D. Volunteers (none)

E. Approval to remove the following from inventory:

1. Demo wiring station with Bar Code Tag #00012270 from Robotics to be torn down into parts for other lab set-ups the panel sent to Buildings and Grounds
2. STEM cart robotics with Bar Code Tag #00012260 from Robotics to be torn down into parts for other lab set-ups
3. Approval to donate the following items to the Wayne County Sheriff's Office due to the closure of the Adult Education Law Enforcement Training Academy:

Ammunition

- 2 cases of Winchester Ranger Slugs 500 rounds total sealed
- 2 cases of Winchester Ranger 00 Buckshot 500 rounds sealed
- 3 cases of Federal Target Load Birdshot 750 rounds sealed
- 1 case of Winchester Super Target 7 ½ Lead Shot 250 sealed
- 3 opened cases – NOT FULL CASES AT ALL
 - 1 of Federal
 - 1 of Winchester Ranger
 - 1 of Winchester Ranger Slug

Firearms

- 20 Smith & Wesson pistol firearms with magazines
- 5 Mossburg shotguns

Equipment

- 1 large shotgun case
- 1 large pistol case

F. Approval to accept the following donations:

1. Donation of miscellaneous automation parts from Schaeffler for use in the Robotics program, with an approximate value of \$5,000

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SUPERINTENDENT'S CONSENT AGENDA – (Con't)

2. Donations received from the following businesses/organizations for the WCSCC Drug Free Program:

BUSINESS/ORGANIZATION	AMOUNT
BCI – Wooster Division	\$500
Lowe & Young	\$250
Magni-Power Company	\$500
SH Distributing, Inc.	\$500
United Titanium	\$500
Wooster Glass	\$1,500
Wooster Hydrostatics	\$500
Massillon Cable TV Inc.	\$500
Ventrac – Venture Products, Inc.	\$500

3. Donation of HVAC parts from Peppers Plumbing & Mechanicals for use in Adult Education programs, with an approximate value of \$750
4. Donation of \$1,000 from Smithville Brethren Church for use by the Key Club Food Pantry to aid in funding students in need of food attainment assistance

Motion and then Roll Call Vote to approve the Superintendent's Consent Agenda Items A-F

Motion by Susie Lawson, second by Don Noble

Motion carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim

REGULAR AGENDA

GRANTS AND AGREEMENTS

1. Approval of the use of the Board Room/G101 and two buses (possibly three buses for part of one day) and drivers for the Vital Connections program on or about June 4-6, 2025
2. Approval to apply for an Attorney General's FY25 Program Based School Safety Grant in the amount of \$40,000 to harden exterior/interior glass with ballistic film, essentially to finish the outside and then do inside windows that provide line of site into classrooms
3. Approval of an Affiliation Agreement with Chippewa Local Schools for clinical learning experiences (copies available)
4. Approval to accept a renewal grant in the amount of \$27,000 from the Orrville Area United Way for the Aspire program

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GRANTS AND AGREEMENTS – (Con't)

5. Approval to accept a renewal grant in the amount of \$17,560 from the United Way of Wayne & Holmes Counties for Fast-Track Credentialing and 3rd party certifications
6. Approval of a Memorandum of Agreement with the Orrville Area United Way (copies available)
7. Termination of a contract with Mathematica. This is due to the U.S. Department of Education terminating the contract for the Connecting Adults to Success study, effective February 10, 2025. Mathematica is immediately halting all of their data collection efforts, including the program data request and the career navigator logs.
8. Approval of a Standard Form of Agreement between SoL Harris/Day Architecture, Inc. and the Wayne County Schools Career Center for professional design services, including the planning phase of renovation of the Agriculture Mechanics Lab and the addition of new parking spaces
9. Approval of a Pre-Design Work Agreement with SoL Harris/Day Architecture, Inc. and the Wayne County Schools Career Center for pre-design/probable cost estimate assistance to renovate the Agriculture Mechanics Lab and the addition of new parking spaces

Motion by Susie Lawson, second by Ann Tschantz

Motion carried.

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim

RESOLUTIONS

1. Approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM
TO THE COUNTY AUDITOR

WHEREAS, This Board of Education in accordance with the provisions of law has
previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2025;
and

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RESOLUTIONS –(Con’t)

WHEREAS, The Budget Commission of Wayne County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the School District, Wayne County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows: and by it further

RESOLVED, That the Treasurer of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Motion and then Roll Call Vote to approve Resolution 1.

Motion by Susie Lawson, second by Brad Yochheim
Motion carried.

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim

DOCUMENTS AND MATERIALS

1. Approval of the following overnight filed trip request(s):

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
Business Professionals of America (BPA)	State Leadership Conference	Greater Columbus Convention Center – Columbus, OH	3/10-3/11/25	20	4	0

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DOCUMENTS AND MATERIALS – (Con't)

2. Approval of the following revised/new/replacement/rejected/rescinded/renumbered/deleted board policies:

NUMBER	STATUS	TITLE
0100	Revised	Definitions
0142.1	Revised	Oath
0151	Revised	Organizational Meeting
0152	Revised	Officers
0155	Rejected	Technical Correction Committees
0163	Revised	Presiding Officer
0164	Revised	Notice of Meetings
0165	New	Board Meetings
0165.1	Rescind	Regular Meetings
0165.2	Rescind	Special Meetings
0166	New	Agendas
0167.2	Renumbered	Executive Session
0167.7	New	Use of Personal Communication Devices
0173	Rescind	Board Officers
4120.08	Revised	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
4121	Revised	Criminal History Record Check
5136	Revised	Personal Communication Devices
5136.01	New	Electronic Equipment
5200	Rejected	Attendance
5500	Revised	Student Conduct
5780	New	Student/Parent Rights
6220	Revised	Budget Preparation
6320	Revised	Purchasing and Bidding
6460	Revised	Vendor Relations
7530.01V1	Revised	Cellular Telephone Allowance
7530.01V2	Rejected	Board-Owned Technology Resources Used for Communication
7530.02	Revised	Staff Use of Personal Communication Devices
7540.03	Revised	Student Education Technology Acceptable Use and Safety
7540.04	Revised	Staff Technology Acceptable Use and Safety
7540.09	New	Artificial Intelligence ("AI")
8310	Revised	Public Records
9160	Rejected	Public Attendance at School Events

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DOCUMENTS AND MATERIALS – (Con't)

Motion and then Voice Call Vote to approve Documents and Materials Items 1-2

Motion by Greg Roadruck, second by John Smith

Motion carried.

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim

NEW BUSINESS

- A. Approval of the sponsorship and support of Kristin Samson, for the 2025-2026 Leadership Wooster class sponsored by the Wooster Area Chamber of Commerce for a cost of \$1,650

Motion by Ann Tschantz, second by Zachary Bolinger

Motion carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim

ITEMS OF DISCUSSION

- A. First reading of the following revised/new/deleted board policies:

NUMBER	STATUS	TITLE
1130	Revised	Conflict of Interest
3113	Revised	Conflict of Interest
4113	Revised	Conflict of Interest
6110	Revised	Grant Funds
6111	Revised	Internal Controls
6112	Revised	Cash Management of Grants
6114	Revised	Cost Principles – Spending Federal Funds
6325	Revised	Procurement – Federal Grants/Funds
6550	Revised	Travel Payment & Reimbursement/Relocation Costs
7450	Revised	Property Inventory

- B. Board discussion.

1. Upcoming meetings
2. Legislative update

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EXECUTIVE SESSION

Motion by Brad Yochheim was seconded by Jody Starcher to go into Executive Session at 7:20 p.m. for the purpose of discussion of the discipline of a public employee and the employment of a public employee.

Kip Crain left the meeting at 7:31 p.m.

Motion by Brad Yochheim, second by Jody Starcher
Motion carried.

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim

President Lisa Gwin called the meeting back into Regular Session at 8:34 p.m.

ADJOURNMENT

Motion and then Voice Vote to adjourn the March 9, 2025, Regular Meeting at 8:34 p.m.

Motion by Brad Yochheim, second by John Smith
Motion carried.

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Susie Lawson, Don Noble, Greg Roadruck, John Smith, Jody Starcher, Ann Tschantz and Brad Yochheim

President

Treasurer